

**Stout Student Association  
University Student Senate 51.08  
7pm 10/27/2020**



**Microsoft Teams** ([link](#)) or  
715-318-3671, conference id 435 856 914#  
Caucus begins at 6:30pm | [Caucus Agenda](#)

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1. Call to Order
2. Roll Call
3. Standing Committee Roll Call
  - a. Congressional
  - b. Equity, Diversity, and Inclusion
  - c. Executive Board
  - d. Financial Affairs
  - e. Organizational Affairs
  - f. Student Information Technology
  - g. Sustainability
4. Words of Wisdom- Senator Collins
5. Public Comments
6. Open Forums
  - a. College Reorganization Student Feedback
    - i. Presented by Maria Alm & Tsimnuj Xiong
    - ii. The College Reorganization Committee is seeking input on what academic program structure would best support students before formulating their initial recommendation to the Chancellor.
    - iii. Link:  
<https://liveuwstout.sharepoint.com/sites/2022/034/SitePages/College-Reorganization.aspx>
    - iv. Attachment: [College Reorganization](#)



b. Segregated Fee Presentation Introduction

- i. Presented by SSA President Devin Dumke and Curtis Wieland
- ii. Introduction to the process through which the Stout Student Association as the Segregated University Fee Allocation Committee (SUFAC) provides recommendations on how the segregated fee should be applied for the following year.

c. Segregated Fee Presentations: Municipal Services

- i. The segregated fee presentation for Municipal Services, as presented by Curtis Wieland

7. Approval of the Agenda

8. Approval of the Minutes

a. [51.07 Minutes](#)

9. Reports

a. Executive Board Reports

i. President Dumke

1. “Last weekend I worked to develop a program which can automatically check the voter registration status of Stout students, which worked to reduce the workload for everyone else to manually check names. In addition, I also worked to manually add names to the Voter Registration list myself. Beyond that, I scheduled out several open forums from now until the end of semester, which includes our segregated fee department presentations! I also talked with a few PDs to talk about a credit / no credit policy and we could try to implement a similar policy for this semester. Beyond those projects, I also began to think over some ideas for projects for winter representatives.”

ii. Vice President Johnson

1. “This past week I have worked on getting some more names checked off the Students Registered to vote spreadsheet, I also check on the status of our allstudents1 email and how that



works as we normally get hate mail for it, and it only adds students not getting rid of them, so there are 23,000+ students and former students on that list. I also had my 1 on 1 on 1 with Advisor Witucki and President Dumke. I also wrote up a draft email to be sent to all students next week, and set up times which I could help for more individualized student feedback on the General Education survey.”

iii. Director of Sustainability Edlin

1. “I had a light week, I typed up a memo for the promotional bags, but we need more structure for that project due to the Green Fee being the funding method, we may have to get the Green Fee a credit card. Worked on the memo for the bike share program. Had the Dunn County Transit meeting we talked about any issues that are going on with Covid, Bus shelters, and ridership data. Also had a Sustainability Council meeting. Just a lot of information getting for more projects for next week.”

iv. Director of Financial Affairs Gentz

1. “This week, I held FAC where we approved a reallocation for the Marketing and Business Education Association. I spent time this week to update the Connect budget to reflect the reallocation FAC approved and to fill in some rows on the voter registration spreadsheet. I scheduled my seg fee presentation for the 27th and began writing that presentation.”

v. Director of Equity, Diversity, and Inclusion Haas

1. “This week, I had a meeting with Ann Murphy from disability services and Dominique Vargas to go over the progress I have made on a sensory room proposal. I worked on Director Wiseman's off-campus student registration status project. I also chaired the EDIC meeting and started working on a motion to present our initiatives to big senate.”

vi. Director of Information Technology Reed



1. “Editing four scenes using Adobe Premier (two hours) Monthly touch base with Sue Traxler went well. Got a rep to sit on the Web Oversight Committee Dubbed one audio take with Director Wiseman for the disclaimer video. Reviewed FY21 budget, re- itemizing "R&R College Scheduler" into "Managed Software License" because of the software's long-term and necessary nature. Followed the C# Surplus process for four desktop machines, ten keyboards, four mice, six monitors, and four speakers. Two more desktops, and a Mac device to come. I communicated with Gretchen Metzler, Senator Samudrala, Senator Baseski, Senator Constantine, and Senator Xiong. I met with Adviser Witucki to chat about MARCOM and which students worked on previous other information videos. Director Wiseman and I will meet with Samantha Peterson & Rachel Hallgrimson, tomorrow. I modified the Student Voter List.”

vii. Director of Organizational Affairs Serier

1. “This past week got to the end of the Student Organization renewal process. After waiting a while some organizations that have been non responsive there connect pages are being closed. OAC met quorum so we where able to approve four student organization petitions and I emailed all four and they will be moving onto the recognition process. I also responded to a few groups that are stuck on the sports clubs approving it. We feel they are different and should move on in the process so we will be working on getting them to move on in it.”

viii. Director of Communications Stolen

1. “I met with Director Wiseman regarding next steps for the voter registration; we will collaboratively draft a communication for each registration status (registered, unregistered, absentee requested). I had Jennifer Lee show me how to add a tag to users in bulk in CONNECT to use our student registration spreadsheet to add a member tag and send emails to folks with



a tag corresponding to their status from the spreadsheet. I added voter registration events to Facebook for Price & North Point Commons, and I removed the November 3 University Student Senate date from that event. I also created University Student Senate events in CONNECT for the rest of the semester. I reorganized all of our meeting files for the 51<sup>st</sup> Congress of the University Student Senate in CONNECT to utilize a more intuitive file structure and make it easy to retain drafts of motions and a directory of passed motions, which I also started. I added a landing page for SSA funding opportunities to our website, and I also created a page about segregated fees and paid SSA positions for increased transparency. I reached out to the Chief Justice and several Senators to get their information for the website, as well. I set up a meeting with the SSA Graphic Designer to check in on the SSA brand refocusing. Lastly, I put out a news release on the SSA website about the Natural Areas Club's upcoming cleanup at Dobbs Landing outside of Colfax as part of executing a media partnership between the NAC and the Sustainability Council."

ix. Director of Legislative Affairs Wiseman

b. Standing Committee Reports

i. Congressional Committee

ii. Equity, Diversity, and Inclusion Council

1. "This week, we finalized our initiatives for the 51st congress which will be presented as a motion to big senate, voted in Senator VanDyke as our vice-chair for this semester, and continued to discuss ways to promote the EDI videos by Justin Jones Fosu for students." -Submitted by Director Haas on behalf of the Equity, Diversity, and Inclusion Council

iii. Executive Board Committee

1. "This week EBC met to discuss appointing a few students to EDI Council and Sustainability Council. Beyond that we confirmed

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the segregated fee department presentation schedule for this fall. After handling those agenda items we talked updates on the various committees and adjourned for the evening.” -

Submitted by President Dumke on behalf of the Executive Board Committee

#### iv. Financial Affairs Committee

1. “This meeting was, again, a very short meeting coming in at 10 minutes. We approved a reallocation request from the Marketing and Business Education Association for a virtual conference and Director Gentz gave an update on talks with Director Stolen about SSA Funding and Contingency advertising.” -Submitted by Senator Gibbs on behalf of the Financial Affairs Committee

#### v. Organizational Affairs Committee

1. “This we week met quorum and we approved four petition groups and they have been reached out to regarding their status and information about the next step in the process. The committee is also holding vice chair elections next meeting which will be exciting.” -Submitted by Director Serier on behalf of the Organizational Affairs Committee

#### vi. Sustainability Council

### c. Shared Governance Reports

#### i. College Reorganization

1. “On Wednesday, Maria and I held a student listening session, unfortunately no one showed up to this session so Maria and I mainly discussed and compared our conceptual models. Maria and I plan on meeting with the SSA on Tuesday, October 27th. On Thursday, the College Reorg Committee met and finished sharing our conceptual models for the new college restructure. After discussing what each person/group shared we looked at the common things we each wanted on a restructure, took those things and combined them into a new possible structure.

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The committee set down on two different models and each of us were split up and tasked to do a deeper dive of the model we were more in favor of. The conceptual model draft has a rough due date on October 30th.” -Submitted by Senator Xiong regarding the College Reorganization Committee

ii. Dunn County Transit and Stout Bus Group

1. “I chaired the DCT & Stout Bus Group Meeting, discussing many things as listed; possible Covid issues (There were none), Alt Transportation Seg Fee (Working with Darin Witucki to get them the proper forms), Ridership Data for FY2020 (This will be provided at next meeting), Bus Shelter Status and updates (Looking at the possibilities of additional items and signage), tablets and card readers on buses (Further discussion next meeting) and an update on electric buses (could possibly see EV buses in late 2021).” -Submitted by Director Edlin regarding the Dunn County Transit and Stout Bus Group

d. Senator Reports

10. Unfinished Business

11. New Business

a. [51.08.01 Appointment of Senator of College of Science, Technology, Engineering, Mathematics, and Management](#)

- i. The motion is to appoint Lydia Nelson as Senator of College of Science, Technology, Engineering, Mathematics, and Management

b. [51.08.02 Appointment of Senator of Fiscal Management](#)

- i. This motion is to appoint Fiona Lindsay to serve as Senator of Fiscal Management for the duration of the 51st Congress

c. [51.08.03 Appointment of Senator At-Large](#)

- i. This motion is to appoint Grace Dube to serve as Senator At-Large for the duration of the 51st Congress

d. [51.08.04 Appointment of Senator of University Recreation](#)



- i. This motion is to appoint Shelby Wolff to serve as Senator of University Recreation for the duration of the 51st Congress
  - e. [51.08.05 Initiatives for 51<sup>st</sup> Congress Equity, Diversity, and Inclusion Council](#)
    - i. Identified initiatives for the academic year for the EDI Council
- 12. Announcements
- 13. Adjournment

