**Top of Form**

**Rules of the 2019 Election**

Election will take place from 8:00am April 11th to 11:59pm April 12th

1. Clerk of Elections will work with the Visibility and Outreach Council to publicize the availability of the senator and executive candidate packets via posters, e-mail and electronic medium beginning upon timeline and rules approval.
2. Both senator and executive Candidates will self-nominate as per the application process to be placed on the ballot. Nominations will open on Friday March 1st, 2019 at 12:00pm and will be accepted until Friday March 22nd, 2019 at 12:00pm. All other candidates will be “Write-In Candidates” after this date.
3. Any candidate can self-nominate for up to 4 positions, with a limit of 2 executive positions.
4. If there are any changes to the Bylaws of the Stout Student Association that affect senator or executive positions, all candidates will be notified of the changes by the Clerk of Elections and given an opportunity to rescind their candidacy, or to self-nominate for a different position.
5. Voting will take place electronically via ballot that will be sent out through an all campus e-mail using Qualtrics. The Clerk of Elections shall work with the Applied Research Center to create a secure survey.
6. The Clerk of Elections will create information pieces for the executive candidates that have submitted applications within the above date, to be posted on SSA social media, which will include:
* In order to be placed on the page this information must be received by Friday, March 22nd, 2019 by 12:00pm. The information shall include: (All information must be completed via CONNECT form)
	+ The candidate’s name
	+ Year in school
	+ Major, minors and concentrations
	+ Campus involvement
	+ SSA involvement
	+ Community involvement
	+ Personal statement no longer than 150 words
	+ Candidate picture; the picture must be submitted by the applicant.
	+ Candidates may not have links to external sources on their webpage.
1. The Clerk of Elections shall work with the Visibility and Outreach Council to coordinate all marketing efforts for the elections, including but not limited to: Digital signage in the MSC, Posters, Social Media Posts, Stoutonia Ads.
2. The first question on the Ballot will be the Advisory Referendum on the Future of the Sports and Recreation Complex (in accordance with University Student Senate motion #49.16.01).
3. The Ballot shall then be organized by positions beginning with executives then senators. Ballot order will be assigned based on the order of which candidates declare their candidacy and submit their documents, then followed by write in candidates.
4. The order of offices available on ballots will be the order in which they are listed in the Bylaws.
5. Campaigning (promotional material, meetings, person-to-person, etc.). All rules apply to “Write-In Candidates” as well as in ballot candidates
6. You may not campaign prior to March 22nd, 2019.
7. Campaigning will not take place within classrooms; including, but not limited to, speeches, campaigning material placement, and campaigning give away items. Buttons can be on backpacks and clothing but not be distributed in-class. Awareness of the SSA election can be advertised as well, but no mention of candidates can be made or alluded to unless requested.
8. No mass-emails sent via classroom e-mail lists/from D2L.
9. No door to door soliciting in the dorms or off-campus.
10. No placing pamphlets on vehicles.
11. No spray chalk or paint chalk can be used.
12. Campaigning will not take place within the Involvement Center and Stout Student Association Office in the MSC.
13. Campaigning will not take place after 7:59 a.m. on April 11th inside any University Building.
14. Posters may be posted in University Buildings until April 18th. All posters must be removed by the candidates.
15. Removal or vandalism of opposing candidate’s posters or campaign materials is, subject but not limited to, grounds for removal from the elections.
16. Candidates may not utilize any SSA funds, supplies, telephone lines, media accounts or computers for campaigning purposes.
17. Candidates may not spend more than $500 on campaigning materials or efforts. Candidates must file a financial report with all spending by 7:59 A.M. on April 11th. Campaign materials include any type of medium including candidate’s name, image, or other identifiers to any candidate.
18. Donations cannot be accepted by any candidate.
19. Slam campaigns and inappropriate language, hate speech, nudity, or pornographic images are not allowed and are subject to grounds for removal from elections.
20. A SSA Debate will be organized for one day no earlier than two weeks before the election, and no later than 3 days before the election.
21. Results will be released within one week of April 11th. The Clerk of Elections shall work with the Applied Research Center and Advisor of the SSA to tally the exact count of votes. The results will be sent out to all students electronically via e-mail.
22. Any questions, concerns or comments, please contact the Clerk of Elections at ssapresident@uwstout.edu

**Qualifications for Each Position:**

**All candidates:** shall be in good academic standing with the University and submit evidence of such status to the Clerk of the Election Committee for approval via letter of good academic standing.

**The President:** shall have been enrolled in the University of Wisconsin-Stout’s academic program at least two semesters and are required to enroll in a minimum of two consecutive semesters after elections.

**The Vice President:** shall have been enrolled in the University of Wisconsin-Stout’s academic program at least one semester and must enroll in a minimum of two consecutive semesters after election or appointment.

**The president or vice president:** shall hold no other major office in any University Organization that may institute bias as indicated by the Organizational Affairs Committee, or they may not hold more than two executive positions within any two organizations recognized by the University of Wisconsin-Stout.

**All other Executive Positions:** are required to enroll in a minimum of two consecutive semesters after elections.

**Candidate Application Process:**

Complete CONNECT application to be placed on the ballot:

* 1. Contact Information
	2. Major, minor, concentration
	3. Year in School
	4. Campus Involvement
	5. SSA involvement
	6. Menomonie community involvement
	7. Position Running for
	8. Personal Statement
	9. Upload Photograph
	10. Upload or drop off 100 student signatures (50 signatures for senator positions) in Room 118 of the MSC

**Election Misconduct Sanctions:**

Each rule for the 2019 election carries with it a penalty if it is found or reported to be violated; they are outlined as follows. All sanction reports will be reviewed by the Clerk of Elections.

Rules 11.1-11.9

* Minus 10 votes per candidate per reported incident.

Rules 11.10-11.11

* Minus 20 votes per candidate per reported incidence

Rules 11.12-11.14

* Disqualification of candidacy.