**Factors Impacting Decisions:**

* Benefit to UW-Stout campus
* On campus events will receive priority
* Fit within the mission of the Student Organization
* Priority will be given to unforeseen nature
* Collaboration and co-sponsorship between organizations

**Distribution of Funds:**

* Off Campus Events:
  + No more than 5 events, including events funded through the Annual Budget Process.
  + No more than 2 new events not previously funded through the Annual Budget Process.
  + No funding for any travel outside of the continental United States of America
  + Events previously funded through the Annual Budget Process:
    - *Professional Trips:* 
      * Limited to $1600 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $50 per person.
      * Professional means related to a major, career progression, or industry networking.
    - *Sports/Competition:*
      * Limited to $1000 total for the Contingency Processes.
    - *Group Social/Recreational:*
      * Limited to $800 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $10 per person.
      * Social events that do not support the mission of the organization are not considered for funding.
    - *Organizational Leaders Trips:* 
      * Limited to $1100 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $250 per person.
      * Limited to four people per trip.
    - **This is in addition to the amount previously funded through the Annual Budget Process for the event**
  + Events not previously funded through the Annual Budget Process:
    - *Professional Trips:* 
      * Limited to $3250 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $50 per person.
      * Professional means related to a major, career progression, or industry networking.
    - *Sports/Competition:*
      * Limited to $2000 total for the Contingency Processes.
    - *Group Social/Recreational:*
      * Limited to $1,500 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $10 per person.
      * Social events that do not support the mission of the organization are not considered for funding.
    - *Organizational Leaders Trips:* 
      * Limited to $2,250 total for the Contingency Processes.
      * Registration/ticket/entrance funding limited to $250 per person.
      * Limited to four people per trip.
* On Campus Events:
  + Events previously funded through the Annual Budget Process:
    - $2,000 limit per event (**this is in addition to the amount previously funded through the Annual Budget Process**)
  + Events not previously funded through the Annual Budget Process:
    - $4,000 limit per event
  + Maximum of 3 events per Contingency Process.
* Event Supplies
  + Event supplies are items intended for use at a single event, not including anything addressed by a different category.
* Food in Support of an Educational or Cultural Event
  + $400 limit per event (can be in addition to amount requested for on campus events)
  + Maximum of 4 events including events previously funded through Annual Budget Process.
  + Events must be held on campus
  + Food must be purchased from University Dining Services
  + Food must be open to and advertised to the entire campus (not a regular organization meeting)
  + The intent of food is to provide incentive to attend like beverages and appetizers– full meals are prohibited.
* Food for Recruitment
  + $150 limit for the Contingency Processes.
  + Maximum of 2 new events in the Contingency Processes.
* Equipment
  + $1500 limit for the Contingency Processes.
  + No Apparel for promotion or personal use – team apparel (i.e. uniforms or safety equipment that stays with the club) can be supported once every 5 years and is drawn from equipment caps.
* Practice
  + $2,000 limit for the fiscal year (Annual Budget and Contingency Processes 1-3)
* Fundraising
  + $500 limit per event.
  + Maximum of 2 fundraising events per Contingency Process.
  + No future funds can be drawn until previous funds are paid back.
* League Dues
  + $25/member up to $800 total for annual team registration (no individual registrations can be paid per PP820)
* Workshops
  + Workshops will be limited to $10 per person per workshop.
* Magazine/Newspaper Printing
  + $3500 total limit, including events previously funded through the Annual Budget Process.
* Group Development/Social Events
  + $15 per person, limited to 2 events per academic year (including events previously funded through the Annual Budget Process) for on campus structured activity with a total cap of $750. (i.e. ropes course, escape room, etc.)
  + Group development off campus is not supported.
* Salary
  + Salaries are not funded
* Prizes
  + $200 per event up to 4 events (not meetings) per year, including events previously funded through the Annual Budget Process.
* Contractual Services (ETC, Speaker, Entertainer, etc.)
  + $3000 for events not previously funded through the Annual Budget Process.
  + Additional $1000 for events funded during the Annual Budget Process.
* Backyard Bash/Involvement Fair
  + $300 maximum including events previously funded through the Annual Budget Process.
* Homecoming Parade
  + $150 maximum per parade unit, including funds previously approved through the Annual Budget Process.
* Advertising/Event Printing
  + $150 maximum, including funds previously approved through the Annual Budget Process
* Organizational Promotion
  + Limited to $3 per item, with a cap of $300, including funds previously approved through the Annual Budget Process.