1. Call to Order
2. Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| March 19, 2019 | Present | Absent | Excused |
| Director Kangas | **X** |  |  |
| Senator Reed | **X** |  |  |
| Senator Samudrala |  | **X** |  |
| Senator McMeekin | **X** |  |  |
| Advisor Traxler | **X** |  |  |
| Advisor Dunbar |  |  | **X** |
| Advisor Richartz |  | **X** |  |

Guests: Alex Serier (Voting Member)

1. Open Forum
2. Approval of the Minutes
3. Unfinished Business
	1. Vice Chair Self-Nominations
	2. STF Budget
		1. **TouchNet** has been removed (CC payment software) from this budget.
		2. **Career Services** has been removed from this budget.
		3. Implementing new technology in the past? Use STF. Today? No way! This philosophy has changed with emerging technologies.
		4. *LIT: Academic Staff Support, LIT: University Staff Support, LIT: Student Payroll (Helpdesk), LIT: Combined Staff/ Student Fringe*
			* 5-7 fulltime staff out of eStout
			* Rest funded from 102-dollars
			* 3 fulltime staff is funded from STF
			* Student employment is funded from STF (as well as 102-dollars)
			* Fringe benefits are about 40% of a fulltime salary
		5. *LIT: Academic Systems*
			* Canvas, Kaltura, Blackboard (Academic focused tools). This is a slice of the bill. Phil Lyons, including others (Stout Online), pay for this.
			* We are currently paying for two LMS.
			* Once D2L goes away, this fee will not go down.
		6. LIT: Computer Lab Replacement Refresh
			* LabStats can tell frequency of lab computers being used. We have been gathering this data in our labs for the past year.
			* How do we pay for and support computer labs on campus?
		7. *Managed License Software*
			* Microsoft apps
			* Adobe apps
		8. *Recurring – College Scheduler Maintenance & Renewal*
			* Almost operational, but relevant department has no money.
			* Only students are using this software.
		9. Funds available for allocation sits at $180,740.00
			* Base allocations sit at $929,850.00
			* One-time allocations sit at $29,222.00
			* Roll-over funds sit at $151,158.00
			* All leftover funds will roll-over to the following year.
		10. The budget spreadsheet has a place for “New Proposals”
		11. There is a lot of classroom/lab space that may be open due to faculty/staff not attending at intended, specific times.
		12. Lab availability available on Connect? (Potential idea using LabStat)
	3. Incoming Proposals
	4. Proposal Form
	5. Review of IT Strategic Plan & LIT Organizational Chart
4. New Business
	1. Discussion on Committee Bylaws
		1. Seg fees can be approved by the students, while, the green fee.
		2. Reoccurring costs will have to brought to the senate if we changed the bylaws. Those are already committed to. If all we are presenting to the senate is new initiatives, then we will not be concerned.
		3. Base funds – will be approved every year. Senate not needed.
		4. New initiatives – will be approved in waves. Senate needed.
		5. Analysis around the ideas being sent to senate may prohibit certain plans. The senate should not be “digging-in deep”, that’s what this committee is for.
		6. Contingency and annual budget is around $500M are they report to the senate without much going into the weeds on their policy decisions.
		7. We changed the bylaws to reflect the difference between base-cost allocations and one-time allocations being sent to the senate.
5. Announcements
6. Adjourn