



Figure 1: Stout Student Association Logo

Meeting Minutes

7:00 PM Ballroom A, Memorial Student Center
49th Congress 17th Session February 19, 2019

- I. Call to Order at 7:03 PM
- II. Pledge of Allegiance
- III. Acknowledgement of Country
- IV. Roll Call
- V. Standing Committee Roll Call
 - a. Executive
 - i. All Present
 - b. Organizational
 - i. All Present
 - c. Financial
 - i. All present
 - d. Sustainability
 - i. All Present
 - e. Diversity and Inclusivity
 - i. No Meeting
 - f. Visibility and Outreach
 - i. All present
- VI. Words of Wisdom *"Courage is not the absence of fear, but rather the assessment that something else is more important the fear."* – President Franklin D. Roosevelt – Senator Gentz

VII. Open Forum

a. Snow Removal Plan for Residential Parking Lots – Chief Spetz

- Chief Spetz present to SSA to do a large scale snow removal. Next week we are looking to do a snow removal plan due to the amount of time intensive it takes to prepare. The plan is to do a four day operation to do phases over a few days.
- The students will receive a 48 hour notice that the lot they're in is going to be plowed. We would like to use our email systems, housing, and as much outreach as possible to spread the word.
- For those people that don't move the cars will be ticketed and towed, but the vehicle will be moved to another location on campus to lesson a burden on the student who's not able to move their vehicle.
- Housing has purchased a large number of shovels and allow for people to rent these out.
- Senator Schoenike
 - Is there something going to be done about the large snowbanks that has been piling up?
- Chief Spetz
 - Let us know or the city police if you find one of these.
- Senator Kangas
 - Some of the walkways were icy and express concerns regarding the slippery walkways.
- Chief Spetz
 - Reach out to Grounds (Physical Plant or the Police) and we can take the necessary steps.
- Senator Kotska
 - Suggest in the email that tell the students where they can and cannot park.

- Senator Franda
 - Suggest that there could be a grace period to allow individuals to move their Cars.
- Chief Spetz
 - We will allow a grace period to allow students to remove their car as we want to make the students live easy. Example if we say get out the clock by 8 AM we probably won't start ticket until noon.
 - We will have people on staff to try to assist individuals as best as possible.
- b. Card Readers for Buses – Director Nadeau
 - i. This open forum is to inform the USS of the card reader project that is hoping to be implemented next fall. We will need to discuss possibilities for covering ongoing costs.
 - Senator Kangas
 - How has delays been accounted for by using the card read.
 - Director Nadeau
 - We don't expect too many delays and once people know the process we believe it to be smooth.
 - Director Beaulieu
 - Would individuals get denied ridership if they don't have the card?
 - Advisor Witucki
 - Individuals are supposed to show their card to get on the bus currently.
 - Senator Schoenike
 - A large intention of the card is to provide data collection on who use the bus and who pays for it mostly to be used during contract

negotiations correct?

- Senator Johnson
 - What is the overall benefit for these card readers?
- Director Nadeau
 - The card reader is mainly use for data collection to make more of a solid argument in contract negotiations and less of a guessing game.
- Advisor Witucki
 - To provide some historical context, Dunn County Transit (DCT) wanted more money in the past two summers your predecessors were going to walk away from DCT and leave the bus system completely alone. A few things the card reader would give is accurate data and how routes are set up.
- Director Halbach
 - Do you have the dollar amount for seg fee increases and if there's a number on hand?
- Advisor Witucki
 - Approximately is 4.5 center per increase. The specifics would be presented to the next congress. The first year is covered and it would be voted on next year.
- Director Canon
 - I would recommend not to deny our students access to the buses as this will be part of segregated fee and which case all of our students are paying for the bus. We also are only using the cards for data purposes and feel it is necessary to allow people on the bus with or without the card.

- Why was the iPad chosen as the tablet of choice for this and could we have gone with a cheaper option?
- Director Nadeau
 - We use Apple due the software capability
- c. Professional Use of Technology During Senate Meetings – Vice President Serier
 - i. Vice President Serier read over the constitution process over technological uses due to some senators using technology for other means.
 - ii. Stressing the importance of asking questions and being focus on Senate.

VIII. Approval of the Minutes

- a. Minutes Approves

IX. Unfinished Business

X. New Business

- a. 49.17.01 Solar Panels on Merle Price Commons
 - i. Allocating Green Fee funds for the addition of Solar Panels.
 - Director Beaulieu
 - I believe this would be a missed opportunity if we don't approve the solar panels.
 - Advisor Witcuki
 - The Project Architect brought up sketches and I believe they can put 12 panels that you'll be able to see from the ground.
 - **Motion Passes 25 – 0 – 1 (Yays-Nays-Abstentions)**
- b. 49.17.02 Approval of Questions for the Student Referendum Vote on the Sports and Recreation Complex Renovations

- i. This motion is to approve the questions for the student referendum vote that will be on April 11th.
 - Senator Schoenike
 - Is there a possibility that we can get brief verbiage of the financial office and talk about cost of attendance and what happens when enrollment decreases?
 - I believe it will be better for students to know about it and even the verbiage that you have sounds like it's not included in the cost of attendance and is not true.
 - President Bragelman
 - We can do that.
 - Director Gunderson
 - I believe we shouldn't pass the referendum until the student body are informed about segregated fees. We want our students to be well-informed voters.
 - The conversation went around for a while about postponing the election would be bad.
 - President Bragelman
 - We voted on the election in our prior meeting and we will have a referendum on April 11th.
 - Senator Schoenike
 - I believe having a sample ballot available for individuals so they can do their research in advance would be a good opportunity for individuals.
 - President Bragelman
 - All materials for the ballot is due March 22nd.
 - **Motion to postpone 49.17.02 for 1 meeting 23 – 0 – 0 (Yays-Nays-Abstentions)**
- c. 49.17.03 Approval of the 2019-2020 Annual Budget
 - i. This motion is to approve \$510,889.18 for the annual budget request process for over 90 student organizations.

- Director Halbach
 - The total requested amount was around \$670,000 and when we cut down the no-show's it went to the current amount.
- Director Canon
 - How are you going to keep track of equipment that is introduce to FAC going forward?
- Director Halbach
 - We are going to keep track of equipment that is approve by SSA funds going forward.
- **Motion division by dab**
 - **13 – 0 – 10 (Yays-Nays-Abstentions)**
- d. 49.17.04 Establish a Student Technology Fee Process Review Committee
 - i. This ad-hoc committee to review the process related the allocation of the Student Technology Fee.
- e. 49.17.05 Appointment of the Clerk of Elections for the 2019 Stout Student Association Elections
 - i. This motion is to appoint President Bragelman as the Clerk of Elections.
 - **Motion Passed**
 - **22 – 0 – 1 (Yays-Nays-Abstentions)**
- f. Potential Motion for Approval of the Commencement Regalia / Student Organization Approval Process
 - i. This could be a potential motion item to establish a process for SSA to approve Regalia from student organizations.
 - Senator Brisbin

- Believe it would be best to have OAC take over this process as they handle the organization.
- Motion to adopt the agenda has been raised.
- **Motion PASSED**
- **23 – 0 – 0 (Yays-Nays-Abstentions)**

XI. Reports

a. President

- i. This week I met with Sue Traxler to go over Student Tech Fee memos that will go out to every applicant. This memo informs the applicants what part of their request was funded, and that we are working to create a new process that will be used going forward. I also met with a student to discuss an initiative they are working on with Phil, and attended System Reps. Last week I attended a few meetings related to the Vice Chancellor search committee. On Tuesday I presented Stout's esports initiative to the LIT staff with Andrew Cleveland. On Wednesday I met with Chancellor Bob Meyer and we both discussed our initiatives. I also got Bob to try and come into senate before the end of the semester, and I got Doug Mell to come in on the 26th to discuss weather-related cancellations. Sue Traxler will also be coming in on the 26th to give a campus technology update.

b. Vice President

- i. The past week I distributed the Samuel E. Wood award and have been doing the final push for advertisement.

c. Director of Communications

This past week Visibility and Outreach was cancelled again and we have had bad luck getting a meeting for the past few weeks. I believe Thursdays are curse for meeting times and classes this semester. Hoping we can have a meeting this week. However, we have gotten an individual hired and I sent out the email to Senate that the individual was hired. I have attended Strategic Planning Group and that was interesting. I also worked on some housekeeping task by updating senator plaques as a few individuals went without pronouns. I'm now working on bylaw changes and prepping my transition documents for the future Communication Director. I also have a meeting set with some interested individuals on figuring out how to incorporate more diversity into the SSA.

- i. I've been working on establishing the Graphic Design position and working with new senators to get them comfortable with SSA. The K-Pop event went well from what I've been hearing and the Kahoot night was not a success. Visibility and Outreach finally had a meeting and the two main focuses for the rest of the year is New Senator orientation and establishing a system for that and working on a new logo for SSA. Other than that I had a meeting with Director Beaulieu, Director Buchanan, Senator Haas and Senator Nepal to talk about increasing Diversity inside SSA.

d. Director of Organizational Affairs

- i. I helped organizations out with their needs and answered some emails from various groups. Also held the New

Organization workshop to help students learn how to create an organization on campus.

e. Director of Financial Affairs

- i. This week I focused almost all of my time and attention on the Annual Budget Process. The committee and I spent many long hours debating and deliberating on budgets from over 90 student organizations. Thankfully despite multiple weather delays we were able to finish up on Friday to be able to present in front of Senate today. Other than the Annual Budget, I have spent some time talking with orgs about the reallocation process and how to apply for those funds. Now that the committee and I are finally finished with the Annual Budget, we can start going through those.
- ii. Along with annual budget process we open contingency 3 window and it is for events that are from April 1st to the end of the school year which is June 30th. I also approve some reallocation request.

f. Director of Legislative Affairs

g. Director of Diversity and Inclusivity

- i. This week I continued working on stuff for diversity week. I submitted the design request for diversity week, continued to finalize things for the events themselves, and am continuing recruitment for our Diversity Through Art display. In addition to that I met with Director Canon and a few senators to discuss the involvement of cultural orgs and a potential accessibility senator. I also continued helping the multicultural orgs with there DICE conference and am getting ready for our own campus

interviews for the EDI position, which we will be having a meeting on Monday to discuss them more thoroughly.

h. Director of Sustainability

- i. This last week I had cancelled the Sustainability Council due to the extreme cold, but I still went to the CEDC meeting that Tuesday which I wrote a report on. Good note for any senator that is interested, there is an open seat at CEDC for a student. You can message me if you want more information about meeting dates and times. I also met with Advisor Witucki and had a good discussion about solar panels for the Commons and also the possibility of small with turbines.

In this meeting we discussed the possibility of implementing a new steam loop on campus with the addition of the geothermal element on north campus. It is estimated to cost about \$1500 a foot to lay the loop not including the cost to tear up and re-pave roadways. We also discussed the completion of a project by a committee member that mapped all of the external lights on campus and added a description of what kind of light it was. This information will be extremely beneficial to have for facilities when dealing with these fixtures in the future.

- ii. This week I went to the Campus Energy Committee, which was full of great discussion about steam loops, and exterior lighting, which I wrote a report about for standing committee reports. I also met with a graphic designer to finalize the poster for Sustainability Council,

which I am excited to have now. I also had a meeting with Dr. Innisfree McKinnon about what her role is as the Sustainability Liaison on campus and how the Sustainability Council and her can work together to help each other out. I also went to a meeting between MSC, Facilities, and Sports and Fitness staff to discuss the procurement of more waste bins for events, which led to an interesting standoff between those who wanted wire-frame bins and those who were in favor of plastic Brute bins. This meeting ultimately led to the discussion we had at EBC about if we should add sustainability clauses to the URec decision in order to make sure they comply with administrative procedure going forward. It was a fun week

XII. Additional Reports

a. Shared Governance

i. Strategic Planning Group

- At the SPG meeting on February 4, we received 6-month updates on the High Risk Drinking Prevention Plan, the Inclusive Excellence Plan, and the Integrated Marketing Plan. We voted against installation of blue phones, voted for a one year pilot of the Rave Guardian app, and postponed voting on installation of security cameras.

ii. Racial Ethics and Global Perspective

- In this meeting we looked at LIT-272 Women Writers, PHIL-201 Introduction to Philosophy, PHIL-215 Eastern Philosophy were all approved to maintain the GLP status. We also continued

discussion on HT-326 Introduction to Wine and Spirits, HT-423 Wine and Food Pairing, and HiST-210 Modern World History and talked about how their courses can improve to get the GLP status.

iii. Senate of Academic Staff

- The Emergency Hire Task Force final recommendation was submitted on 2/1/19, and the Senate will be informed of any updates or changes made to the recommendation. A representative for Salary Equity Review is needed, so Chair Taggart will check to see if the previous representative wants to serve, and if not will find another willing member of the Senate.

iv. Campus Energy Committee

- In this meeting we discussed the possibility of implementing a new steam loop on campus with the addition of the geothermal element on north campus. It is estimated to cost about \$1500 a foot to lay the loop not including the cost to tear up and re-pave roadways. We also discussed the completion of a project by a committee member that mapped all of the external lights on campus and added a description of what kind of light it was. This information will be extremely beneficial to have for facilities when dealing with these fixtures in the future.

b. Standing Committee Reports

i. Financial Affairs Committee

- Over the past three weeks, FAC has conducted the

annual budget process. We held hearings for over 100 student organizations and deliberated on over 1000 budget line items. The final deliberations concluded on Friday the 8th, and the budget was finalized for Senate on Tuesday the 12th.

ii. Diversity and Inclusivity Council

- No Meeting

iii. Organizational Affairs Committee

- Last week in OAC we touched base on our goals we set up for the beginning of the year. We planned our New Organization Table that will be occurring on February 18th and 19th from 10am-2pm. We also looked at two organization recognition requests.

iv. Sustainability Council

- Director Nadeau mentioned that we could possibly allocate Green Fee funds for solar panels for the Commons, adding on to already allocated funds. We received a quote for the 13 compost bins and 16 header boards, and it will cost about \$20,962 (not including labor costs, which still have to be figured out). There has been some conflict over whether to use brute bins or wire frame bins, so Director Nadeau will try to set up a meeting so as to reach an agreement over what bins to use. Next week we are going to come up with a template for Earth Week. On February 12 Dr. McKinnon will be meeting with members of the Sustainability Council in order to get to know the council.

i. Visibility and Outreach

- No Meeting
- 02/13/2019 VAO discussed SSA logo redesign and senator on-boarding resource improvements.

c. College Reports

XIII. Announcements

a. President Hannah

- i. Town Hall meetings dates: tomorrow at 7 PM Cedar/Maple. March 9, 2019 we're driving to River Falls for system reps.

b. Vice President Serier

- i. Do Samuel E. Wood applications
- ii. We're going to be having a bonding event at Broadway Ball this Monday at 7 PM.

c. Director Nadeau

- i. Campus Exterior Development Committee and a student seat.
- ii. Waste reduction group administrative procedure 47.
- iii. Recyclemania is still going on and be conscious with recycling/waste disposal.
- iv. Earth Week scheduling is getting underway.

d. Director Beaulieu

- i. I went to Diversity Bridge Team you can talk to me afterwards.
- ii. Feb 22nd, at 8 AM a student forum in Oakwood for representatives that will be going.
- iii. Diversity Council will be sponsoring diversity week and events sponsored by SSA and Speak Up. Also, that weekend is the big Diversity ICE conference. Sponsored by the SSA and cultural organizations are coming together for a 8 AM and 5 PM daylong conference.

e. Senator Kotska

- i. Women playoff basketball in the field house.

f. Senator Brown

i. QUBEGayla is coming up and it is coming up soon.

g. Director Gunderson

i. Plan ahead, be careful and don't die.

XIV. Adjourn at 9:56 PM