1. Call to Order
2. Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Director Kangas | **X** |  |  |
| Vice Chair Reed | **X** |  |  |
| Senator Samudrala | **X** |  |  |
| Senator O’Leske | **X** |  |  |
| Senator Xiong | **X** |  |  |
| Senator Wentzel | **X** |  |  |
| Advisor Traxler | **X** |  |  |
| Advisor Dunbar | **X** |  |  |
| Advisor Richartz | **X** |  |  |

1. Open Forum
	1. Laptop Exchange Discussion
		1. Thoughts of the current laptop exchange occurring in January instead of in the Fall should classes continue online next semester.
	2. Email Credibility/Read Email Turnouts
		1. SITC possibly implementing/creating a social media account to help improve email reading participation.
2. Approval of the Minutes
3. Unfinished Business
4. New Business
	1. Printing Kiosks Locations
		1. Printer would be too close to the recycling, compost, and trash containers on original location.
		2. Director Kangas sent a survey on opinions on different printer locations.
		3. Printer connectivity would be similar regardless of location.
		4. First printer location passed with Unanimous Vote.
	2. SITC Website
		1. Updated information to what (CIO) stands for.
		2. Added sections within website in terms of “reaching out” to students. (Knowing who to contact and when SITC Meetings take place).
	3. Bylaw Changes?
		1. Adding ideas on how the Bylaws could represent a bigger.
5. Announcements
6. Adjourn
	1. 12:10 PM Adjourned