



*Figure 1: Stout Student Association Logo*

## **Meeting Minutes**

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7:00 PM Ballroom A, Memorial Student Center  
49th Congress 20th Session March 12, 2019

- I. Call to Order at 7:01 PM
- II. Pledge of Allegiance
- III. Acknowledgement of Country
- IV. Roll Call
  - a. Director Gunderson, Senator Logan Johnson, Patel, Schoenike, Brown excused.
- V. Standing Committee Roll Call
  - a. Executive
    - i. Director Halbach Excused
  - b. Organizational
    - i. Advisor Proksch excused
  - c. Financial
    - i. Director Halbach and Senator
  - d. Sustainability
    - i. All present
  - e. Diversity and Inclusivity
    - i. All present
  - f. Visibility and Outreach

- i. Director Canon excused

## VI. Words of Wisdom – Senator Gentz

- a. Do something if it works, do more of it. If it doesn't, do something else." - Franklin D. Roosevelt
- b. Director Halbach words of wisdom.

## VII. Open Forum

- a. Campus IT Strategic Plan – Sue Traxler
  - i. We gather the priorities for IT.
  - ii. 6 goals and to focus on.
    - Communication and training
    - Teaching and learning
    - Service
    - Infrastructure
    - Security
    - Innovation
  - iii. We put together the Steering group and identify goals. IT should be leveraging social media etc, for the campus.
  - iv. Action Plan
    - An idea is something that come out of the action plan could be two or 3 items for the project list.
    - Hired a training and Communication Coordinator.  
We did wireless survey and we waited until the plan came out.
  - v. Update
    - Canvas, Information Security, other IT projects

- Canvas will be the new Learning management system, and we have a course that is an orientation course. Will be live as of Summer 2019 and the last term being on D2L. Students will not be able to access D2L at the end of Summer.
- vi. Information Security: Last year we completed the IT security audit. We're working on mitigating some of the things that we are. We're purchasing the A5 license and to add more security for. Software package from safelinks and actually has helped some of the phishing problem. We have enrolled in two-step and later this spring we will turn on for students to opt-in. The goal would be if you have a cell-phone you would be able to do that. In the Fall we will push for students to turn two-step on. End of 2019 all students are using two-step authentication. Security training in the fall dramatically improve from the year before employees are at (99%) and student employees (85%) than previous years.
- vii. Laptops to new students in June. Deploying laptops in June for orientation (1500) computers approximately. Over the summer and into the fall we heard what you said about printing and get a better handle on where the problems are.
- viii. Salesforce – Replace Admissions software and increase some of the wireless access points. Salesforce is a powerful tool and the area on campus is just the recruitment area.
- ix. EAB Student Success, it's a retention tool to help keep track of more indicators if a faculty isn't showing up to class and an early intervention school. It also has a mobile app and you can see it next spring.
  - Director Nadeau

- IT Security training, if you could explain what was in the training.
- Sue
  - This year we put the training video in D2L and was a two and a half minute of me talking and 5-10 minute video with 15 questions. Next year we know you're starting student employment in August we're going to try to get that video done so individuals can get that done in August.
- Senator Dumke
  - Two-step authentication, and I exceeded my expectation on what it would be. It's a lot easier than what I expect it to be. You mention towards an opt-in program. What are plans beyond it?
- Sue
  - Eventually it would be mandatory for all. End of spring term it would be optional and opt-in to two-factor and over the summer what are strategies on getting students involve.
- Director Halbach
  - EAB could replace mapworks? From student employee Mapworks have gone into a problem.
- Sue
  - Mapworks will die and the vendor notify us that it's going down the hill. I've seen enough of what it will do and it should be user-friendly.

- Senator Vandusartz

- I've been using two-step and we've had a lot of problems and we went to ask 5000 and increasing the awareness in ask 5000 on what it is.

- Senator Kangas

- I was looking at notes, a lot of the issues came down to printer in the residence hall and being broken regularly and not having enough toner.
- Design students had to pay a lot of money for large products. Printer in the Academic buildings and the overview of what I saw.

- Sue

- I'm hoping you and I can get issue fixed.

- b. Cultural Humility: Beyond Cultural Competency – Jackie Bisson and Director Beaulieu

- i. In this session, we will explore the difference between cultural competency and humility, present a framework for understanding cultural humility, and provide ideas for application moving

- Diversity training through senate. Went through an activity with Jackie regarding self-identification.

- Dominant groups by definition: set the parameters

- Privilege: a special right, advantage, or immunity gathered

- When you think something is not a problem because it's not a problem to you personally.

- White privilege: You don't need to bring a self-identification factor, easier to be on campus as a white individual and continuous things.
- c. Bylaw Edits Update – Director Gunderson
  - i. We went through most of Article 3. And we got rid of the PAQ senator and making an accessibility and accommodation senator. We're making way for that. We also heavily modifying the on-campus senator to be a campus life senator and they don't have to appoint to RHA. At-large senator propose the idea where we got rid the requirement for standing committee and shared governance and allow them to have 2 more office hours focus on projects that they see fit for the betterment of campus.
    - Director Beaulieu
      - Accessibility and Accommodation senator and it will go into the rest of bylaws for next week.
    - Director Beaulieu
      - I don't think we should take out the relationship 100% and they are multiple people on campus who could've been an on-campus senator.
    - Senator Brisbin
      - I think taking away the standing committee would be hard for them to find of what they want to do.

## VIII. Approval of the Minutes

- a. Minutes Approved

## IX. Unfinished Business

a. 49.19.02 Marijuana Legalization Resolution

- i. This resolution is to express support of legalization for medical use and the decriminalization of marijuana in quantities of 25 grams or less.
  - Senator Brisbin
    - Thank you for adding sources and like to encourage that we use APA and that is the standard.
  - Senator Haas
    - Instead of just supporting the one part of the budget, we do a general support of the budget.
  - Senator Brisbin
    - His budget is super huge and things we talk about UW-System reps to be on the work and money allocation to university and mental health services.
  - Senator Franda
    - If we look at the overall budget before we send this motion out?
  - Senator Brisbin
    - Entertain a cap for budget highlights and we have a better idea of what we want to talk about.
  - Motion to postpone for 1 meeting
    - 23 – 0 – 0 (Yay-Nay-Abstention)

b. 49.19.03 Motion to Amend the Bylaws of the U.S.S. of the S.S.A.

- i. This motion introduce the bylaw edits for the Stout Student Association.
  - **Postpone for 1 meeting**
  - **23 – 0 – 0 (Yay-Nay-Abstention)**

X. New Business

a. 49.20.01 Sports and Fitness Compost Bins

- i. Motion to purchase compost bins and header boards for Sports and Fitness Max-R bins.

- o **Motion Passed**

- **23 – 0 – 0 (Yay-Nay-Abstention)**

- b. 49.20.02 Appointment of Shared Governance

- i. This motion is to appoint student representation to shared governance committees.

- o Director Nadeau

- Max-R bins are the ones that has a header board on top of the bins.

- o Senator Kangas

- Where would these compost bins place if we do renovate

- o Advisor Witucki

- They would just be moved around or go into storage until the renovation is done.

- o **Motion Passed**

- **23 – 0 – 0 (Yay–Nay–Abstention)**

## XI. Reports

- a. President

- b. Vice President

- c. Director of Communications

- i. I attended Strategic Planning Group this past week and it was good. This week I have been busy with school work, so I put SSA on the back burner for a little bit. I placed the food order for our Dips and Discussion with Administration and came up \$11.47 short. So, I have to go to FAC to ask for some money. I made a plan with Ana on making more accessible



graphic work and decided that to allow her to explore this she would need some “Professional Development” time, which would include learning how to create Graphic Design work that is accessible and building a repository of resources for future Graphic Designers. Other than that, I have been taking it very calm and focusing on classes. While I was focusing on class, Vice Chair Larson did a great job running the Visibility and Outreach meeting in my absence. I also went to Chancellors Advisory Council for President Bragelman and I will submit a report to you all next senate.

d. Director of Organizational Affairs

- i. I helped organizations out with their needs and answered some emails from various groups. Also held the New Organization workshop to help students learn how to create an organization on campus.

e. Director of Financial Affairs

- i. This week I emailed back and forth with a student organization about a previous reallocation request and cleared up a question with that org. I also spent my time emailing student organizations regarding funding options for events that can no longer be funded through contingency processes. Finally, I received some reallocation and rollover requests for our meeting this past Friday.

f. Director of Legislative Affairs

g. Director of Diversity and Inclusivity

h. Director of Sustainability

- i. This week I went to the Sustainability Steering Committee and the Waste Reduction Work group and both meeting were productive and had good discussion. I

also held the Sustainability Council where we worked on the compost bin motion for Sports and Fitness, talked about earth week, had a student org present for a green fee allocation, and talked about a possible green fee project for the addition of water-bottle filling stations in Sports and Fitness. Later in the week I booked rooms and spaces for earth week events and emailed catering to talk about burritos. I also met with some people to discuss the actual plans so far for earth week and we are all now on the same page and will move forward accordingly.

## XII. Additional Reports

### a. Shared Governance

#### i. General Education Committee

- The General Education Committee discuss the possibilities of creating a policy sheet to help be transparent with the program directors at the same time want flexibility for students. There are discussions around MATH and STATS classes not being a mandatory requirement as before. This would be brought up to Faculty Senate.
- Glendali wants students to be at the Polytechnic Summit on June 3<sup>rd</sup> from 9 AM to 3 PM. They also want to help make the program plans/bulletins less confusing for students.

#### ii. Strategic Planning Group

- For Strategic Planning we did a follow up on a Fall 2017 engagement session on student work experience. The final outcome was to “identify and designate a campus office to serve as home;(for student work experience) consider renaming financial aid office to Financial Aid and Student Employment Office and then revisit the other

recommendations when this is completed. Review Fall 2018 University Priority: Services to promote retention, persistence and student success. The committee discuss some ideas that could be taken to support faculty and staff on early interventions, not exclusive to mental health issues. We discussed data gaps that may fall in 'at risk' populations. The next ideas/steps will be discussed at the next meeting. The last discussion: We discuss Mentor collective and the next steps for the program in which case they will be opening it up to the entire first-year students and will be seeking 600-700 mentors. Most concerns were over the use of mentor for and changing it from mentor collective to something else. The other item was getting the student mentors on specific training, which was discussed and they (Aaron and Darren) will have proper training. EAB Student Success Collaborative regarding the retention for students and how this systems have 3 parts

- Advisors, faculty and other staff to provide personalized information about the student's instructor will be able to provide early alerts and/or progress reports.
- Phone or computer app; to provide early warning to the student if they aren't meeting milestone customized for each student
- Institution-wide information and analysis identify opportunities for intervention on campus-wide scale. They will be piloting the first year students that will be moving it toward all students in future years.

iii. Senate of Academic Staff

- The Senate discussed the Chancellor's retirement

and what will happen moving forward for the university. They also discussed whether an evaluation should be sent out for Chancellor Meyer this April since he is retiring. University Policy #91-53: Sexual Harassment was voted on and approved.

iv. Sustainability Steering Committee

- We talked about the Greenhouse Gas Emissions Inventory Update that Sarah Rykal had been working on. We then went on to discuss how to get campus events "Green Event Certified". Finally, we went on to discuss our performance in RecycleMania where we have fallen to #20 in the competition. We are still behind UW-Oshkosh as they are currently #12 in the competition.

v. Waste Reduction Group

- Since this was the first meeting for the WRWG we went over our charges which included looking into revising AP047, conducting waste audits, meeting with waste vendors, and figure out how to educate students on waste reduction. We discussed a lot about how the contract with advanced disposal is coming to an end and we need to start looking for new vendors to contract with. We also discussed how to go about conducting a mapping project of all of the locations of waste receptacles on campus.

vi. Senate of Academic Staff

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b. Standing Committee Reports

- i. Financial Affairs Committee
- ii. Diversity and Inclusivity Council
- iii. Organizational Affairs Committee
- iv. Sustainability Council
  - o Natural Areas Club presented a proposal to use Green Fee funds to restore the Outdoor Classroom. We went over the compost bin motion and edited it. A student reached out about putting a water-bottle filling station in Sports and Fitness where there is not one currently. We need a quote from Facilities before we can move forward. We discussed Earth Week and some of the special days we are having during the week.
- i. Visibility and Outreach
  - o Discussed social media story topics to generate interest in becoming a part of SSA and discussed ideas for senator education improvement.

c. College Reports

### XIII. Announcements

a. Senator Dettmann

- i. UW-Stout veteran club holding rage day limited around of free rounds to learn basic.
- ii. UW-Stout Veteran club pancake April 27<sup>th</sup> and 5 bucks for all you can eat.

b. Senator Kostka

- i. WIAC championship and the Stout Gymnastic team won their first title and doing great and swept every single event.

c. Advisor Witucki

- i. 17 days left of Recyclemania.

d. Senator Chris Johnson

- i. First weekend of spring break you should come to the PONG Lan

e. Director Canon

- i. Wed March 20, 2019 is Dips & Discussion w/ Admin
- ii. All agenda items must be submitted before 4:30 PM Friday

f. Vice President

- i. "E"ffordability summit is happening at Stout.

XIV. Adjourn at 8:56 PM