

The Zine Club at UW-Stout Constitution

Article I: Name

The name of this organization shall be Zine Club at UW-Stout

Article II: Purpose

The purpose of this Organization shall be to create a monthly publication that showcases the illustrative talent present in the UW-Stout community. Zine Club also provides: a professional platform that emulates real world application and portfolio building for all members of the art department, an opportunity to branch out and make connections across campus and the professional art world, and the freedom to create art tailored to their own personal tastes outside of classroom restrictions.

Article III: Membership

Section 1: Membership is open to all registered students in good standing at the University of Wisconsin-Stout. All student organization members must maintain at minimum, a 2.0 grade-point average (on a 4.0 scale) to be eligible for participation in a Recognized Student Organization.

Section 2: Zine Club will not discriminate against membership of any individual based upon race, gender, religion, ancestry, age, veteran status, marital status, sexual orientation, income, physical ability or political ideology, unless specified in the governing document of the organization or pursuant to an exception recognized by University, local, state or federal laws / ordinances.

Section 3: There will always be six officers who are entitled to produce two illustrations an issue, additional members may attend all meetings and provide two illustrations a month upon request (ultimate decision up to officers).

Section 4: There is an open application process for submissions; once applied, they will then become permanent members. No members will be able to be published two consecutive months in a row unless under special circumstance. Members contributing the current month's zine must attend a critique meeting and a deadline meeting which lead up to the publishing of the current zine.

Section 5: Non-Zine Club members may still submit to the zine. Four slots per issue will be devoted to non-member students interested in contributing to the zine on a first-come, first-serve basis (unless they have contributed in the past.)

Article IV: Officers

Section 1: Officers of the Organization shall be as follows:

President

Vice President

Treasurer

Social Media Director

Secretary

Marketing Director

Section 2: Duties of Officers.

Shared Responsibilities: all officers must attend all meetings unless of an emergency. Officers must all create two illustrations a month, and must help with production and distribution of the publication.

President: Middleman between the club and the school administration. In charge of managing and organizing meetings, making sure all of the deadlines are being met, and assisting other officers if they are struggling with their duties.

Vice President: Assumes duties if president is unable to. Co-manages meetings, and is usually the public relations representative of the organization.

Treasurer: Manages the organization's financial resources, and offers key council on how to use said resources. Must request annual budget in spring and contingency funding as needed through SSA.

Social Media Director: Controls all social media outlets that we utilize.

Secretary: Takes notes at the meeting, and opens each meeting by going over what was discussed in the previous meeting.

Marketing Director: Finds creative ways to distribute product, and is in charge of contacting organizations outside of campus (local businesses, conventions, etc.)

Section 3: Election of officers:

Ballots shall be cast at the end of every Spring Semester for new officers, and every member is eligible to vote and to become an officer. Previous officers shall then train the new ones before the Spring Semester ends.

Section 4: Officers shall take office beginning of Fall Semester and shall serve for a period of two semesters.

Article V: Removal of Officers

Section 1: Officers failing to fulfill the given responsibilities and duties may be removed by the regular members of the Organization.

Section 2: The removal of an officer requires a 2/3 vote of a quorum following the notification of the officer in question. Such notification shall be provided in writing no less than seven working days prior to the vote.

Section 3: The officer in question may defend his/her position in front of the organization prior to the vote.

Section 3: The officer in question may make an appeal to the faculty advisor, who then may choose to repeal the quorum's decision. The Organization may veto the advisor's decision on a 3/4 quorum vote.

Article VI: Replacement of Officers

Section 1: In the case where the Presidential Office is vacant, the Vice-President will immediately fill the position.

Section 2: All other executive board positions found to be vacant mid-semester/mid-year shall be filled by election immediately.

Section 3: All other positions vacant mid-semester/mid-year shall be selected by President and Vice President.

Article VII: Advisor

Section 1: The advisor of Zine Club must be a faculty or staff member of the University of Wisconsin – Stout.

Section 2: The student organization advisor serves in voluntary or assigned capacity to the recognized student organization and provides guidance, direction, advice, and continuity to the members of the organization.

Section 3: The advisor will be selected by President and Vice President.

Article VIII: Meetings

Section 1: A regularly scheduled general meeting shall be held at least once a week. The officers may call additional meetings when the need arises.

Section 2: A quorum shall consist of 60% of the members.

Section 3: A quorum shall be present in order for any official business to be conducted.

Article IX: Amendments

Section 1: All amendments to this constitution require one week's notice to being discussed and voted upon.

Section 2: All amendments require a 2/3 vote of a quorum for adoption.

Article X: Committees

Section 1: The officers of the Organization shall have the authority to create any committees, standing or special, that will further the purpose of the organization.

Article XI: Finance

Section 1: Dues: The amount of dues will be determined at the beginning of every semester and brought forth to be voted on by the Officers of the Organization

Section 2: The Treasurer is responsible for all organizational monies the organization must comply with all university and SSA policies.

Section 3: The organization shall set up either an agency account through the university or off-campus bank account. Note who will have access to the agency or bank account and always include the advisor as an authorized user.

Section 4: SSA Budget: All student organizations awarded a budget through the SSA must comply with all policies and procedures set forth by the Financial Affairs Committee of the SSA.