Meeting Minutes

I. Call to Order
II. Roll Call

March 19, 2019	Present	Absent	Excused
Director Kangas	X		
Senator Reed	X		
Senator Samudrala	X		
Advisor Traxler	X		
Advisor Dunbar			
Advisor Richartz	X		

III. Open Forum
IV. Approval of the Minutes
V. Unfinished Business
VI. New Business
- i. Introductions
  - i. Dunbar is out of the office
  - ii. LIT Strategic leadership plan would be helpful for our committee
- ii. Advisor Appointments
  - i. Advisor Dunbar appointed
  - ii. Advisor Taxler and appointed
  - iii. Advisor Richartz appointed
- iii. Ground Rules and Goals
  - i. Bringing freshman students who are passionate to the council
  - ii. What are potential motivations to get non-SSA students into the council.
  - iii. IT strategic plan must be linked to potential Tech Fee spendings
  - iv. Keep SSA and SHA in the loop aka broader student engagement
  - v. Understand the large picture of technology on campus in order to make effective decisions
  - vi. We will have to ask the questions in order to understand the larger IT goals at UW-Stout
  - vii. IT Project List, Organization Chart, and IT Strategic Plan are tools to use
  - viii. Review the budget spreadsheet and request form
  - ix. Be thoughtful when it comes to potential reoccurring costs
  - x. Vending machine for phone gadgets and chargers
  - xi. Be ready to throw informal ideas on the table

           xii.   Not just reviewing ideas but creating new ideas to lead the campus

          xiii.   Think about overarching goals for the ITC and their appropriate actions steps

           xiv.   Put phones next to printers in the basement of dorms

   iv. Overview and Update of STF

           i.   Update bylaws when money runs out (sunset clause)

           ii.   Develop documentation like a partner document/FAQ to help better describe how base-dollars are already being spent.

           iii.   ATL and STF request form is that same right now

           iv.   We will use the requests that we have already gotten to change the relevant questions that will be on the STF request form.

   v. Committee Bylaws

   vi. Student Technology Fee Request Form

   vii. Vice Chair Elections

           i.   Must be selected by the third meeting

VII.   Announcements

VIII.   Adjourn