**The Constitution**

**Of the**

**Stout Model United Nation**

**Established 2018**

**University of Wisconsin-Stout**

**Menomonie, WI**

**Last Revised: 2 October 2018**

**THIS IS A DRAFT to be VOTED by the**

**Fall 2018 delegates on 5 October 2018**

**The Stout Model United Nation Constitution**

**Article I: Organization Name**

The name of the organization, whose responsibilities are outlined in this constitution, shall be Stout Model United Nation or S.M.U.N.

**Article II: Purpose**

The purpose of this organization shall be giving its member a fuller understanding of diplomacy, United Nations operations, and world events. It will seek to accomplish these goals by active participation in Model UN conferences, study of the issues before the UN, organizational meetings, and other related activities.

**Article III: Membership**

Section 1: Membership is open to all full or part-time students currently enrolled and in good standing at the University of Wisconsin-Stout. All student organization members must maintain at minimum, a 2.0 grade-point average (on a 4.0 scale) to be eligible for participation in a Recognized Student Organization. Delegates to MUN conferences and events must have a minimum of a 2.8 GPA standing.

Section 2: S.M.U.N. will not discriminate against membership of any individual based upon race, gender, religion, ancestry, age, veteran status, marital status, sexual orientation, income, physical ability or political ideology, uncles specified in the governing document of the organization or pursuant to an exception recognized by University, local, state or federal laws/ ordinances.

**Article IV: S.M.U.N. Executive Board**

Executive Board members shall take office the second meeting prior to their election, and shall serve a period of one year.

Section 1: Executive Board of the Organization shall be as follows:

* President
* Vice President
* Treasurer
* Secretary
* Advisor

**Article V: Executive Board Duties**

1. Facilitate all general S.M.U.N. meeting
2. Facilitate model united nation simulations
3. Represent S.M.U.N. before the campus and community
4. Recruit new members and encourage active member participation in the organization.
5. Other duties and responsibilities shall be assigned by the President and/or the Executive Committee if need be.
6. Executive board members must be in good academic standing with a cumulative GPA of 2.5 or higher. Failure to maintain good academic standing will be addressed by the advisor.

**Section I: President**

1. To oversee all organizational activities,
2. To serve as the official representative of the organization,
3. To delegate any of their powers to any of the elected official at their discretion.
4. To call meeting of the Executive Board at their own initiative or at the request of a majority of the Executive Board,
5. To chair all meetings of the Executive Board,
6. To chair meetings of the general membership or may delegate the chairmanship to the Vice-President or the next most senior officer (Treasurer).

**Section II: Vice President**

1. To chair all general membership meetings in absence of the President,
2. To organize, oversee, and maintain all of the organization’s equipment used in competition,
3. To call special meetings of the membership on their own initiative, at the request of the President or at the call of the majority of the membership,
4. To chair meetings of the Executive Board in the absence of the President,
5. To maintain, organize, and update the files of research materials and oversee their circulation among the membership,
6. To assist the President.

**Section III: Treasurer**

1. To director the organization’s fundraising activities.
2. To serve as the next most senior officer to chair meetings of the general membership, if the President and Vice-President is absent.
3. To assist the President, Vice-President.

**Section IV: Secretary**

1. To be present and record the attendance and minutes of all organizational activities and make attendance records and minutes available to all Stout students.
2. To notify members of the organization of all meetings and events,
3. To serve as contact person with the media, oversee publicity, and circulate information about MUN and its activities,
4. To assist all other elected officials in their usual duties.

**Section V: Advisor**

1. The advisor of the Stout Model United Nation must be a faculty or staff member of the University of Wisconsin-Stout.
2. Be familiar with or willing to learn the practices and conventions of the United Nations proceedings.
3. Assist in developing realistic goals for the academic year: will contribute to the educational and personal developments of the students involved.
4. Be familiar with the S.M.U.N. Constitution and all other governing documents, so that the Advisor may advise effectively.
5. Attend Executive and general meetings.
6. The Faculty Advisor shall ensure that all activities of the organization are within the policies of the UW-Stout, including the UW-Stout Code of Conduct and other guidelines that establish expectations for student behavior and activities.
7. The Faculty Advisor shall approve of all expenditures of the funds of the organization.
8. Guide S.M.U.N. and its Executive Board members to establish policies, answer policy questions, and explain the consequences for choosing to operate outside their parameters.
9. Meet with the entire Executive Board once a semester to facilitate a retreat to discuss how the semester is going and how to implement steps to complete the short and long-term goals established for the year.
10. Must be present at board meetings where policy changes will be voted upon.

**Article VI: Election**

Section 1: Election of New Executive Board Members

1. Election procedure shall be carried out by current executive board members.
2. The nominee’s name must be on the ballot in order to run for a position, unless there are no candidates on the ballot, and then the Executive Board Members have the right to add in qualified candidates at the last minute to the ballot.
3. Candidates must be recognized active members prior to the election date.
4. Candidates must either be self-nominated or nominated by a member before the ballot goes out; nominees must accept nominations before their names go on the ballot.
5. Candidates can only run for one position.
6. Candidates must give a three minute presentation before election and answer any question related to their nomination, and relation to position.
7. Officers may re-run for office.
8. If there is one nominee for a position, they are automatically elected by default. However, they will still be subjected to give a three minute presentation before election and answer any questions related to their nomination, and relation to position.
9. Executive Board Members reserves the right to appoint open position after the election.
10. Election will take place in the spring from March 1st-April 1st and the meeting will be extended for equal opportunity for all candidates and members.

Section 2: Election Procedure

1. Time allocated for speeches and questioning will be determined by Executive Board.
2. On the day of the election, all nominees shall be allocated time to speak within their cohort
3. The current Executive Board members will ask the cohorts additional questions
4. After all speeches and questioning, the ballot will be passed out for voting.
5. The ballots will be collected by the president and advisor.
6. If there is a position vacant, members shall have the opportunity to nominate suitable members for the position.
7. If subject to change, the Executive board will make change.

Section 3: Voting

1. All S.M.U.N. members present at the election, excluding the President and the advisor, shall have one vote per ballot.
2. Final voting shall be done by anonymous ballot
3. All votes shall be confidential
4. The president and advisor shall count the ballot
5. All candidates will be notified via email of position statues and will have one day before the next executive board meeting to accept or decline the position.
6. The candidate with the most votes shall be appointed.
7. All members will be notified via email of candidate results the day of the next executive board meeting following the election, as well as the following general meeting.

Section 4: Impeachment and Replacement of Executive Board Member

1. **Impeachment**
2. Accuser will speak up to ten minutes to the executive board followed by the accused speaking up to ten minutes in rebuttal. Their comments will be directed to the chair. The chair of the proceedings will keep time.
3. The floor will be open to questions from the executive board members. The accused and the accuser will be allowed to respond to questions. The accused and accuser will have a one-minute time limit for each response.
4. The accuser and accused will have a two-minute closing statement.
5. The accuser and accused shall leave the current session during the voting process.
6. The impeachment must past with three-fourths (3/4) vote.
7. **Replacement**
8. President vacancy shall be filled by the Vice President. In the event that the Vice President canny fulfills this duty the most senior officer (Treasure) will fulfill the vacant position.
9. All other executive board position found to be vacant shall be filled by election immediately
10. All other positions should be filled through appointment or election.

**Article VII: Meetings**

Section 1: A regularly scheduled general meeting shall be held at least once a week.

Section 2: a quorum shall have a minimum of three executive board members.

Section 3: A quorum shall be present in order for any official business to be conducted

**Article VIII: Amendments**

Section 1: All amendments to this constitution require notice every year to be discussed and voted upon.

Section 2: All amendments require a 2/3 vote of a quorum for adoption.