**Factors Impacting Decisions:**

* Benefit to UW-Stout campus
* On campus events will receive priority
* Fit within the mission of the Student Organization
* Priority will be given to unforeseen nature
* Collaboration and co-sponsorship between organizations

**Distribution of Funds:**

* Off Campus Events:
	+ No more than 5 events, including events funded through the Annual Budget Process.
	+ No more than 2 new events not previously funded through the Annual Budget Process.
	+ No funding for any travel outside of the continental United States of America
	+ Events previously funded through the Annual Budget Process:
		- *Professional Trips:*
			* Limited to $1600 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $50 per person.
			* Professional means related to a major, career progression, or industry networking.
		- *Sports/Competition:*
			* Limited to $1000 total for the Contingency Processes.
		- *Group Social/Recreational:*
			* Limited to $800 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $10 per person.
			* Social events that do not support the mission of the organization are not considered for funding.
		- *Organizational Leaders Trips:*
			* Limited to $1100 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $250 per person.
			* Limited to four people per trip.
		- **This is in addition to the amount previously funded through the Annual Budget Process for the event**
	+ Events not previously funded through the Annual Budget Process:
		- *Professional Trips:*
			* Limited to $3250 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $50 per person.
			* Professional means related to a major, career progression, or industry networking.
		- *Sports/Competition:*
			* Limited to $2000 total for the Contingency Processes.
		- *Group Social/Recreational:*
			* Limited to $1,500 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $10 per person.
			* Social events that do not support the mission of the organization are not considered for funding.
		- *Organizational Leaders Trips:*
			* Limited to $2,250 total for the Contingency Processes.
			* Registration/ticket/entrance funding limited to $250 per person.
			* Limited to four people per trip.
* On Campus Events:
	+ Events previously funded through the Annual Budget Process:
		- $2,000 limit per event (**this is in addition to the amount previously funded through the Annual Budget Process**)
	+ Events not previously funded through the Annual Budget Process:
		- $4,000 limit per event
	+ Maximum of 3 events per Contingency Process.
* Event Supplies
	+ Event supplies are items intended for use at a single event, not including anything addressed by a different category.
* Food in Support of an Educational or Cultural Event
	+ $400 limit per event (can be in addition to amount requested for on campus events)
	+ Maximum of 4 events including events previously funded through Annual Budget Process.
	+ Events must be held on campus
	+ Food must be purchased from University Dining Services
	+ Food must be open to and advertised to the entire campus (not a regular organization meeting)
	+ The intent of food is to provide incentive to attend like beverages and appetizers– full meals are prohibited.
* Food for Recruitment
	+ $150 limit for the Contingency Processes.
	+ Maximum of 2 new events in the Contingency Processes.
* Equipment
	+ $1500 limit for the Contingency Processes.
	+ No Apparel for promotion or personal use – team apparel (i.e. uniforms or safety equipment that stays with the club) can be supported once every 5 years and is drawn from equipment caps.
* Practice
	+ $2,000 limit for the fiscal year (Annual Budget and Contingency Processes 1-3)
* Fundraising
	+ $500 limit per event.
	+ Maximum of 2 fundraising events per Contingency Process.
	+ No future funds can be drawn until previous funds are paid back.
* League Dues
	+ $25/member up to $800 total for annual team registration (no individual registrations can be paid per PP820)
* Workshops
	+ Workshops will be limited to $10 per person per workshop.
* Magazine/Newspaper Printing
	+ $3500 total limit, including events previously funded through the Annual Budget Process.
* Group Development/Social Events
	+ $15 per person, limited to 2 events per academic year (including events previously funded through the Annual Budget Process) for on campus structured activity with a total cap of $750. (i.e. ropes course, escape room, etc.)
	+ Group development off campus is not supported.
* Salary
	+ Salaries are not funded
* Prizes
	+ $200 per event up to 4 events (not meetings) per year, including events previously funded through the Annual Budget Process.
* Contractual Services (ETC, Speaker, Entertainer, etc.)
	+ $3000 for events not previously funded through the Annual Budget Process.
	+ Additional $1000 for events funded during the Annual Budget Process.
* Backyard Bash/Involvement Fair
	+ $300 maximum including events previously funded through the Annual Budget Process.
* Homecoming Parade
	+ $150 maximum per parade unit, including funds previously approved through the Annual Budget Process.
* Advertising/Event Printing
	+ $150 maximum, including funds previously approved through the Annual Budget Process
* Organizational Promotion
	+ Limited to $3 per item, with a cap of $300, including funds previously approved through the Annual Budget Process.