

The Information Security Professionals at UW-Stout Constitution

Article I: Name

The name of this organization shall be Information Security Professionals (ISP) at UW-Stout.

Article II: Purpose

The purpose of this organization shall be to help establish and promote technical knowledge as group members study various aspects of security in aims of preparing themselves for a future career in the field. We seek to provide students with the opportunity to further their knowledge outside the classroom as they apply multiple skills in a hands on, and controlled environment.

Article III: Membership

Section 1: Membership is open to all registered students in good standing at the University of Wisconsin-Stout. All student organization members must maintain, at minimum, a 2.00 grade-point average (on a 4.0 scale) to be eligible for participation in a Recognized Student Organization.

Section 2: Information Security Professionals will not discriminate against membership of any individual based upon race, gender, sex, religion, ancestry, age, veteran status, marital status, sexual orientation, gender identity, income, physical ability, or political ideology, unless specified in the governing document of the organization or pursuant to an exception recognized by University, local, state or federal laws / ordinances.

Section 3: Active members are individuals who have joined on Campus Social Media Software (eg. Orgsync, Connect) and have shown up to at least half of the meetings in the prior month. Exceptions can be made by a majority of the officers.

Article IV: Officers

Section 1: Officers of the Organization shall be as follows:

President

Vice President

Treasurer

Section 2: Duties of officers shall be as follows:

President: This position will be in charge of networking by communicating with outside organizations and is the point of contact for anyone that needs to get in touch with the group. The president must also attend all Involvement Center and SSA required organizational trainings, and will hold the same power as any other leadership position, without having executive power in any specific area of expertise.

Vice-President: This position will work with advertising and promotion of the organization through different social media and will help assist the President. The vice-president must also attend all Involvement Center and SSA required organizational trainings.

Treasurer: This position will be primarily in control of the organization's monetary account, with the President and Vice President having secondary control of the account. The treasurer will withdraw and deposit money while also communicating with the SSA for funding. The treasurer must also attend all Involvement Center and SSA required organizational trainings. Along with that, the position will be required to document all meetings.

Section 3: Election of officers:

Elections shall be held at the end of the second semester in the first meeting of April. All members are eligible to vote and hold an executive position. For elections, members will be voted in to the President, Vice President, and Treasurer positions. It will be a plurality vote of members.

Section 4: Officers shall take office the third meeting of April and shall serve for a period of one academic year.

Article V: Board of Directors

Section 1: There will be a board consisting of members of Internet Security Professionals.

Section 2: Duties of members in the board of directors shall be as follows:

Assisting the officers in planning and running meetings. Board members will be required to host a meeting of Internet Security Professionals a minimum of once a semester.

Section 3: Appointment of board members shall be as follows:

Appointment shall be made after a member has volunteered. The volunteer must then be approved by a majority of the current officers or a $\frac{3}{4}$ vote of a quorum.

Article VI: Removal of Officers and Board Members

Section 1: Officers or board members failing to fulfill the given responsibilities and duties may be removed by the active members of the organization.

Section 2: The removal process can be started by a petition of the majority active members or by at least 2 officer votes.

Section 3: The removal of an officer or board member requires a $\frac{3}{4}$ vote of a quorum following the notification of the officer or board member in question. Such notification shall be provided in writing no less than 14 calendar days prior to the vote.

Section 4: There will be a form present on Campus Social Media Software (eg. Orgsync, Connect) to be submitted to the faculty advisor.

Article VII: Replacement of Officers

Section 1: In the case where the Presidential Office is vacant, the Vice-President will immediately fill the position.

Section 2: Vice President and Treasury positions found to be vacant shall be filled by election at the next meeting.

Article VIII: Advisor

Section 1: The advisor of Information Security Professionals must be a staff member of the University of Wisconsin – Stout.

Section 2: The advisor serves in voluntary to the Information Security Professionals and provides guidance, direction, advice, and continuity to the members of the organization.

Section 3: The advisor will be selected by a $\frac{3}{4}$ vote of a quorum.

Article IX: Meetings

Section 1: Scheduled meetings will be decided on by the officers prior to the semester. The officers may call additional meetings when the need arises. The President, Vice President, Treasurer, and members of the Board of Directors must be present to at least a majority of the monthly scheduled meetings unless given extenuating circumstances agreed upon by the officers.

Section 2: A quorum shall consist of 60% of the active members.

Section 3: A quorum shall be present in order for any critical business to be conducted. Critical business shall include removal of officers, amending the constitution, and choosing an advisor.

Article X: Amendments

Section 1: All amendments to this constitution require notice of two weeks to being discussed and voted upon.

Section 2: All amendments require a 3/4 vote of a quorum for adoption.

Article XI: Finance

Section 1: The Treasurer is responsible for all organizational monies and the organization must comply with all university and SSA policies.

Section 2: The organization shall hold an agency on-campus bank account to hold funds from fundraisers and any future dues. Those with access include the Advisor, President, Vice President, and Treasurer. To sign checks, the check must have the signatures by a majority of the President, Vice President, and Treasurer with access.

Section 3: SSA Budget: All student organizations awarded a budget through the SSA must comply with all policies and procedures set forth by the Financial Affairs Committee of the SSA.

Article XII: Security and Liability

Section 1: Any and all software must be obtained at the discretion of the member. Software and hardware may not be shared between members without consent of the owner. Software will be provided either through a fileserver, an official website, or a club dedicated, read-only flash drive. Obtaining the software through other means is not advised and is up to the member's discretion.

Section 2: Information Security Professionals is not responsible for any damage done to your computer or other devices.

Section 3: Information Security Professionals will not tolerate any offense done against Stout and its network. This includes, but is not limited to, disruptive activities such as port and vulnerability scanning, as explicitly prohibited by UW-Stout's network usage agreement. Any offense will be reported to the school administration or law enforcement and the member will immediately be removed from the organization.