



Figure 1: Stout Student Association Logo

Meeting Minutes

7:00 PM Ballroom A, Memorial Student Center
49th Congress 12th Session November 27, 2018

- I. Call to Order at 7:06 pm
- II. Pledge of Allegiance
- III. Acknowledgement of Country
- IV. Roll Call
 - a. Director Beaulieu, Senator Patel, Senator Kostka excused
- V. Standing Committee Roll Call
 - a. Executive
 - i. Director Buchanan excused (Nov 18th meeting)
 - ii. All present
 - b. Organizational
 - i. Advisor Krista excused (Nov 16th meeting)
 - ii. No meeting for Nov 23rd due to holiday break
 - c. Financial
 - i. Vice Chair Gentz and Senator Ramos excused
 - ii. No meeting for Nov 23rd
 - d. Sustainability
 - i. All present (Nov 12th meeting)
 - ii. Senator Kostka absent (Nov 19th meeting)
 - e. Diversity and Inclusivity
 - i. All present
 - ii. No meeting on Nov 22nd due to holiday break
 - f. Visibility and Outreach
 - i. Advisor Brown excused
 - ii. No meeting on Nov 21st due to holiday break
- VI. Words of Wisdom – Senator Reed
 - a. “The soul becomes dyed with the color of their thoughts” – Marcus Aurelius
 - b. Senator Larson next week

VII. Open Forum

a. Give an update on Learning and Information Technology – Sue Traxler

- i. Wireless assessment across campus
 - Find locations where wireless are as strong as they should be. Locating areas where the internet can be improved. Creating 60 additional access points and in some of the residence hall: Red Cedar, Hovlid and HKMC, Applied Arts, Voc Rehab and University services.
- ii. Rolling out two step authorization
 - Often ask a second method and we are trying to implement similar measures. AccessStout, D2L and Canvas
 - Spring available for students to opt in if they want. Also available for email accounts. Tien two-step to high risk or confidential data.
- iii. Canvas early adopter program
 - The program is in 119 courses taught by 56 instructors and reach approximately 2000 students. Spring term even more courses and by next summer 2019 all courses will be in Canvas.
- iv. IT strategic plan
 - Listening sessions about technology and over the summer we put together a strategic plan will be vetting with the IT advisory group next week. What are the priorities IT should be focus on?
- v. Security
 - Last summer we did not pass the audit. Focusing on IT security training. The training this year is 15 minutes. Will try to roll this out in September instead of October.
- vi. Advance Microsoft licensing
 - Invest in better software to make our email more secure.
- vii. Laptops
 - This Fall, work through steps moving it from first year students to June window. Starting next June, they will be getting their laptops early. Will tweak the exchange process and will offer for the larger student population a May finals week window. Looking for feedback if that May window is a good window to hit. Changing the license to make it less affordable and they want to have the license for anybody

that is opening up and using it. You will install it and run it if you want it.

- viii. Student Tech Fee
 - Recommendations will be given to the chancellor soon.
 - You should be starting at Stout cloud if you're looking at anything. External website is mostly just for students.
- ix. Senator Vandusartz
 - Should I be using two-step for D2L?
- x. Sue
 - It will apply everywhere as an employee. Some of it will have to do with the application
- xi. Senator Brisbin
 - Would I need to do the two-step every single time?
- xii. Sue
 - The two-step would be once a day or 12-hours. ImageNow would be every single time.
- xiii. Senator Schoenike
 - Can you give us an idea of what that process looks like?
- xiv. Sue
 - The product we are using is Duo, and you have a 10-12 digit number that changes all the time. Preferred way is to download an app on your phone. For those that don't have a smartphone have a Faub.
- xv. Senator Kangas
 - WIFI audit, and will you have another audit to ensure changes? I don't think the laptop refresh would be idea in May. When students come back next year could they do it in Fall?
- xvi. Sue
 - We would be doing targeted testing. We have to work with the occupants where the tweaks need to be made. They could do it anytime that week. The Fall window would still exist.
- xvii. Senator Brown
 - The audit, was price commons included in the wireless audit?
- xviii. Sue
 - I don't think they went into the price commons but included where we place the internet.

- xix. Advisor Witucki
 - We did do a pre map and we will be checking the internet as covered.
- xx. Senator Brisbin
 - One solution is offering the end of the year in April instead of May and not dealing with it during final week. Have it an option to sign up to commit to Spring or Fall.
- xxi. Senator Reed
 - Voice my support for deployments in May, if your laptop turn two years old in Fall you can turn it in May. Also voice my support for the two-steps and the apps work really well.
- xxii. Sue
 - Longer term we would delay it to that May date.
- b. Athletics – Duey Naatz / Erin Sullivan
 - i. Thank you all of your continue support in Athletics.
 - ii. We have 18 varsity sports 10 are women and 8 are men.
 - iii. We are currently transition from the three year out budget and not asking. Majority of our budget travel supplies and travel. 55% of our budget is seg fee and fundraise through camps and different fees. We are doing out financially and we are being fiscally responsible. It gets more difficult with the budget cuts. There has been a 7% decrease in enrollment and we have to watch our spending. Helping on recruitment efforts and brining in 100 more students. Retain and graduate just over 90%. Hope the future any budget increase enrollment and retention. Increase is already a 3% increase which was improve.
- c. Recreation Complex – Eric Johnson
 - i. The rec athletic complex depend on the support from this group tremendously. The rec complex is not apart Athletics and we are totally separate. Support for the general student use and the community as well. Includes Sports & Fitness, Williams Stadium, outdoor tennis courts and outdoor fields.
 - ii. I want to ask for a 3% increase and turns out to be a .09 cents per credit.
 - iii. Our budget cover permanent employees and we have 1 full time staff instead of 3 and we need the students to keep our students active. Use the Dunn County ice arena and we have been forcing to move different events. Projects include all the user groups and we focus on the general population and capital projects.

Everything we are trying to do is increase the student experience. Data shows the recreation can contribute to helping some of those issues. Revenue mostly come from you all. We have a high demand for a small amount of space.

- iv. Total expense \$2,498,321 for Williams Stadium turf replacement, Multi-purpose/Soccer Field project. The other one is converting a multipurpose turf field as of next summer. That's a game changer and we are able to make it happen. There were numerous times where we had to kick students off the field. Part of that project would include lights that face our indoor track and give us another field that is lit. Not totally finalize and the project going to happen.
- v. We spent \$30,000 for a feasibility study and that was taking out and you will hear Dec 4th.
- vi. Increase the ability to maintain what we currently have and we want to grow and expand. Debt service on the building itself and the seg fee pick up 24% of that. Space and deteriorating and we really landlock down there. Outdoor space, indoor space, weight room, cardio, and locker rooms have all been identified as the top needs in recent student surveys.

d. Student Involvement – Jennifer Lee

- i. Majority of our budget is by segregated fee increase. This year we're looking at a 10% (.23) cent per credit increase. Our revenue stream we had things like ATM fees a portion of Stoutonia budget helps the revenue for Stoutonia. This was the last year of paying a lesser amount and we get a small amount of money from the photo booth. Revenue stream is 94% student segregated fee. Larger portion is permanent salary & fringe 71.8% fringe and student salary is 71.9%
- ii. Tech fee has elected not to give us the funding and it will be inside of our budget. We have logged 2,388 events in Connect and 19,240 registrations to date. If we have to take the Connect out 30% decrease. Our goal is to touch all seg fee paying students. We try to do a good job of pinching our penny.
- iii. Senator Brisbin
 - o A lot of Greek has been doing some of the programs, why the Greek life isn't receiving funding to host the educations?
- iv. Jennifer

- They are also a student organization, but they would receive their money from SSA. We do try to support the Greek life and we treated them as BDP and Stoutonia.
- v. Director Lytle
 - I wonder why there weren't in base funding. Having funds that allow them to put events just for the Greek community.
- e. University Centers – Darrin Witucki
 - i. We're asking for a 10% (\$1.55 per credit). 79.5% comes from segregated fees. The budget cover the debt service, professional staff salaries & fringe, student staff, capital projects, services and supplies, and maintenance & repairs.
 - ii. Expenses, debt service is majority of our budget 42% and we have a 20 year mortgage for the MSC 2012 renovation and the Price Commons.
 - iii. Involvement allows for autonomy for programs and in tough times you tempted to willow way at the involvement budget. We knew we had pending expenses with the Price Common renovation. With 1% we will ease out. For four years we looked at 0% increase. We are about 40% of the seg fee budget and it makes a big impact when we ask an increase/or decrease. With the declines in enrollment it made us go down. With recent budget drops like Build American Bond, Commons Patio project \$367,000, water quality mitigation efforts on two buildings, Air media upgrade (\$10,000), FCC frequency sale to T-Mobile/All new wireless microphones (45,000), Commons project debt service, Commons Project FFE Costs- potentially double than budgeted (\$350,000), and enrollment down for the past 3 years. With 645 students, it became a fee loss of \$300,569.
 - iv. The proposals does not solve our budget problems and even than we are in the red. We cut \$1.5 million dollars from our six-year capital budget. Re-evaluating our equipment, student labor, and pro-staff labor rates. Re-evaluating our organizational structure and staffing.
 - v. Targeted Customized Instruction Seg Fee assessments would be welcomed. If those students would be paying fee, just Dunn County would be a 7% increase and with the surrounding county it would be 3% increase.
 - vi. Director Canon

- What are the unanswered questions for Common renovation?
- vii. Director Witucki
 - Phase 1 had some miss in architect and why we are increasing the project budget. If we do get an increase how much could use on the overall project. If you let the budget pay for that
- viii. Senator Schoenike
 - Are there any measures for better transparency from future contractors?
- ix. Director Witucki
 - The construction process is dysfunctional at its core. I think there is some things that we can do ask appropriate questions. Future Architects that won't get the job and they are looking at the plans and finding missing items.
- VIII. Approval of the Minutes
 - a. Minutes are approved
- IX. Unfinished Business
- X. New Business
 - a. 49.12.01 Recognition of Women in Information, Technology and Security at UW-Stout as a Recognized Student Organization
 - i. Motion to recognize Women in Information and Technology and Security as a student organization
 - ii. Senator Brisbin
 - They made live edits to their constitution as suggested by OAC and make sure their coherent. We feel very strongly that this organization would be successful.
 - iii. **Motion Passed**
 - Yay: 20 Nay: 0 Abstention: 6
 - b. 49.12.02 Ratification of Resolution 6/2 Amendment to the University of Wisconsin System Student Representatives Constitution
 - i. Motion to ratify the propose changes to the University of Wisconsin System Student Representatives Constitution
 - ii. Senator Schoenike
 - Specifically design to allow individual campuses if they refuse to be a part of the conversation to do so. The body being able to work is important. Strategic Planning Committee attends to fix said issue.
 - iii. Director Lytle

- I strongly disagree with these Constitutional edits if they choose not to participate. Some campuses namely Whitewater and Eau Claire bragging about taking away their SGA. It is eliminating the voices for their individuals' rights.
- iv. Senator Brisbin
 - My biggest concern was the legitimacy and we need to follow Robert's rule, our constitution should follow the value. It is a way for Student Government to work together and by making this quorum change it's okay if you don't show up.
- v. Senator Dettmann
 - Who specifically rejected it.
- vi. President Bragelman
 - Eau Claire student government decided not to ratify it and just a four year show up and make the
- vii. Advisor Witucki
 - Whitewater took over its SGA, have other been taking over?
- viii. President Bragelman
 - They [Whitewater] have encouraged them to put a seat on the chair and effectively dissolve their campus. We worry that the abuse of power can encourage.
- ix. Senator Schoenike
 - If a two-year or any student government were to dissolve via official process it is my understanding that institution would no longer have a voting seat and thus quorum adjusted accordingly. Vehemently oppose any student government to dissolve.
- x. Senator Brisbin
 - Could we put stipulations on this ratification?
- xi. Director Canon
 - Suggest we vote by roll call.
- xii. Senator Gunderson
 - I encourage people to vote no, as it would encourage worse behavior in the future.s
- xiii. **Motion Failed**
 - Yay: 0 Nay: 25 Abstentions: 1
- c. 49.12.03 StoutBikes Maintenance Tools
 - i. This motion is to use the Green Fee to provide StoutBikes with maintenance tools.
 - Senator Alvarez

- a. I believe this would be a great addition for StoutBikes.
 - Senator Franda
 - a. This is a great way in order for us to be a Green school.
 - **Motion Passed**
 - a. Yay: 23 Nay: 0 Abstentions: 2
- d. 49.12.04 Resolution of Appreciation for the Campus Support for Voter Initiative
 - i. This motion is to thank everyone that helped out with the voting initiatives this year.
 - ii. **Resolution Passed**
 - Yay:25 Nay: 0 Abstentions: 0
- e. 49.12.05 Appointment of Shared Governance Seats
 - i. Motion to appoint a senator to a shared governance seat.
 - ii. **Motion Passed**
 - Yay: 26 Nay: 0 Abstentions: 0

XI. Reports

- a. President
 - i. Since the last senate meeting, I fulfilled my role as President through the following actions: I attended the first meeting of the Data Steward Policy committee. I met with Senator Reed and I got him up-to-speed with SSA's vision for the Student Technology Fee. I also reached out to the students that are trying to start a competitive gaming club at Stout and explained to them my own esports initiatives. I will be asking them for advisement on esports initiatives in the future. I met with the Chancellor and he is just as worried about retention as the rest of us. I talked to Josh Schram about the retention committee he used to be on, and then I reached out to Patrick Guilfoile to get the committee started back up again (but this time- with student representation!). I updated Emily Ascher on my University Court Progress. I spent some time with students in my major who were upset about the facilitation of our capstone code review, and I touched-base with some professors about it. I also answered a pile of emails on various topics during my office hours and started the Director Feedback Form.
- b. Vice President
 - i. I started work on Samuel e wood award with Krista. Went to SPG and filled in for nick at student tech fee. Worked on reviewing

budgets for ATL audit committee and worked on a roll over request issue. Then I also interviewed another senator. I ended up taking care of dining payment issue for senator training.

c. Director of Communications

- i. This past week was great, I got to relax and not think about SSA as much as I usually do. I finished attendance points, so if you would like to know where you are at let me know. I went to the city council and sat in on one of their meetings in hopes to build more of a connection with our local representatives. I finished attendance points over break and got ready for today's meeting. I had a meeting with Meridith Wentz to talk about the student jobs program and how it could solve some of the issues she outlined as top concerns. I provided some solutions to the program. I sent out an email to all the program directors inviting their students who have done project, research or idea that is related to improving Stout. I'm also working on a graphic design position that I will be presenting to the body next week.

d. Director of Organizational Affairs

- i. I worked on the motion for Women in Information Technology and Security at UW-Stout and I emailed student organizations about the organization re-recognition process.

e. Director of Financial Affairs

- i. It was a very short week as I had no office hours. However, I have been working on emailing out the results from contingency 1 to the student organizations that requested money. Other than that, very quick week

f. Director of Legislative Affairs

- i. No report

g. Director of Diversity and Inclusivity

- i. The week before the break was spent reaching out to individuals for diversity week, narrowing some details for certain events, and beginning some advertising for the week itself. The week of break I finalized a meeting date with Sandi Scott to go over the Injustices and Reporting Email, and I set up a meeting with my Advisor, Jackie Bisson to go over the Tunnel of Oppression Event that is being discussed for the Diversity Conference, during Diversity Week.

h. Director of Sustainability

- i. I wrote a motion to allocate Green Fee funds to StoutBikes. I also ate chili.
- XII. Additional Reports
 - a. Shared Governance
 - i. Sustainability Steering Committee
 - o We reflected on the meeting we had previously with the Executive Cabot in Residence speaker Denise Coogan. We then went into a discussion on how waste contamination has been a big problem at the school so far this year. Compost bins have commonly been contaminated with other trash and recycling so much as to have caused entire truckloads of compost bags to be land filled. This raised many concerns in the group and we are thinking of ways to promote more informational tactics to teach or show students how to tell which bin their waste belongs in. Next in the discussion was a Geothermal Project Group that was looking for members to join and we have an idea of a couple people that we want for sure to be in that group. We then gave updates on our sub-group status and all are moving along well. Finally, we had a quick discussion about Earth Week events that did not produce many new ideas, it was mainly to get people thinking about it. Then right at the end we took a group photo.
 - b. Standing Committee
 - i. Financial Affairs Committee
 - o The committee began hearings for Contingency 2.
 - o No meeting on the 23rd due to holiday break.
 - ii. Diversity and Inclusivity Council
 - o Verbal Report (Nov 15th meeting)
 - o No meeting on the 22nd due to holiday break.
 - iii. Organizational Affairs Committee
 - o OAC Meeting on the 16th: We invited CoGS to come speak about their constitution and first year plan. We finally finished our edits on our governing documents. OAC did not meet on the 23rd, due to the holiday break!
 - iv. Sustainability Council (Nov 19th meeting)
 - o Director Nadeau reported that he had sent Innisfree McKinnon information about the green fee and applying for funds from green fee, and also that she wants someone to

come in to one of her classes to give a short presentation to students about the green fee. We heard a proposal from Houston Taylor about using green fee money for Stout Adventures. The funds would be used to buy maintenance equipment for the bikes and also to pay an existing employee for doing maintenance on bikes. The Council approved the proposal and Director Nadeau wrote a motion, which will be brought to the Senate. We learned that MPE, the company doing the geothermal study on North Campus, is looking to assemble a committee of some staff and students to work with. The Sports and Fitness center needs 12-14 compost bins, and we are currently in the process of looking at the costs for new bins. Lastly, since housing has reported that much of the compost this year has been contaminated, we discussed possibly having a composting contest between floors(the floor with the least contaminated compost over a period of time would win a prize). As of now this is just an idea and something we will have to consider more in the future.

v. Sustainability Council (Nov 26th Meeting)

- We discussed the StoutBikes Motion and made some minor changes in wording. Director Nadeau brought up getting a Sun Light for the plants in the SSA office, and we decided that Director Nadeau will bring in his own lamp to use. Advisor Rykal updated us on how much it would cost to buy 12 compost bins for the Sports and Fitness Center, and Senator Kostka updated us the geothermal class project he is working on.

vi. Visibility and Outreach

- VAO discussed senator constituent outreach efforts as well as SSA advertisement options. The Complaint Form and the Sustainability Council webpage were reviewed. VAO will be collaborating with Students for Consent to host Dips and Discussion. The discussion will be on sexual assault on campus climate. Other ideas for potential events were also discussed.
- No meeting on the 21st due to holiday break.

c. College Reports

XIII. Announcements

- a. Senator Brown
 - i. Next Thursday at 5-6:30 the Hegemony e-race discussion in Birch.
- b. Director Canon
 - i. NASO having a taco sale and the pre order sheet is in the office.
- c. Senator Johnson
 - i. Sunday at 3 o'clock there will be a concert featuring the Stout Symphonic Band in the Great Hall.
- d. Advisor Witucki
 - i. Advisor Witucki used his time to announce that he was remiss during his budget presentation not to recognize the hard work and efforts of SLS Budget Manager, Shelly Hendrickson.
 - ii. Shelly is the assigned budget manager for the Student Centers and was an invaluable resource to the Student Centers during the budget development process – this year and for many years prior.
 - iii. In addition, Shelly Hendrickson serves as the business manager for the following budgets: ***Alternative Transportation, Green Fee, Campus Card, Health Services, Activity Administration (Orgs Non-Allocable), Student Organizations (Orgs Allocable)***
 - iv. Advisor Witucki regrets that he forgot to acknowledge Shelly's contributions and skills during his budget presentation.
- I. Adjourn at 9:25 PM