



Figure 1: Stout Student Association Logo

Meeting Agenda

7:00 PM Cedar/Maple, Memorial Student Center

49th Congress 10th Session November 6, 2018

- I. Call to Order
- II. Pledge of Allegiance
- III. Acknowledgement of Country
- IV. Roll Call
- V. Standing Committee Roll Call
 - a. Executive
 - b. Organizational
 - c. Financial
 - d. Sustainability
 - e. Diversity and Inclusivity
 - f. Visibility and Outreach
 - i. Senator Schoenike excused
- VI. Words of Wisdom – Director Buchanan
- VII. Open Forum
 - a. Campus Card – Grady Richartz
 - b. Municipal Services – Curtis Wieland
 - c. Green Fee – Jacob Nadeau
 - d. Alternative Transportation – Jacob Nadeau
- VIII. Approval of the Minutes
- IX. Unfinished Business
- X. New Business
 - a. U.S.S. 49.10.01 Approval of the Contingency 1 Budget
 - i. This motion is to approve the Financial Affairs Committee
 - ii. The Contingency Excel document will be given by print and uploaded after the meeting.

- b. U.S.S. 49.10.02 Motion to approve Diversity Initiatives for the Academic Year 2018-2019
 - i. This motion is to approve four diversity initiatives for the 2018-19 academic year.
- c. U.S.S. 49.10.03 Motion to Appoint Shared Governance
 - i. This motion is to appoint student representative to a shared governance committee.

XI. Reports

- a. President
- b. Vice President
 - i. This past week was a productive week. I started by getting a room reservation for Senator training and figuring out and hunting down the food situation for the event. I also have made a meeting to start to talk to Krista from the involvement center about the Samuel E Wood medallion committee. I also attended ATL audit committee on Friday that report is attached. During some of my office hours I created a slide show for senator training about parliamentary pro.
- c. Director of Communications
 - i. For my week, I finished up the Election Watch Party and did some voter efforts. I did an interview with the University about the Election Watch Party. I did my daily responsibilities for my position with sending out motions to appropriate distribution and getting ready for the month of contingency. Worked on calculating attendance points, it has been a slow process. Sent an email to all Directors and Vice Chairs to fill out a standing form to complete for the Connect website. I sat down with Vice Chair Larson and discuss some help with their role. I briefly helped out with Rock the Vote yesterday and helped some individuals prepare to vote. I also, changed the logo to the Native American Heritage Month logo and will be posting items on social media in relation to that.
- d. Director of Organizational Affairs
- e. Director of Financial Affairs
 - i. This week was a little busier as the financial affairs committee and I wrapped up deliberations on Contingency 1, while I also opened the window for Contingency 2 budgets to be created. Along with that, I emailed each recognized student org's president, advisor, and treasurer to offer a reminder of the deadline for Contingency 2 which is November 15th at Noon. I attended the Special

Course Fee meeting yesterday (11/5), where we looked over how we did fill out the chart of proposals. There were a few questions regarding how safety equipment will be treated with this being the first year that courses can apply for incidental funding. Curtis Wieland will provide more detailed information at our next meeting this coming Monday with the overall amounts requested amongst other statistics. I also attended the kick off for the ATL Audit Committee with Vice President Serier and Senator Dumke where we were introduced to how each proposal gets ranked, and what we need to do prior to this Friday. For anyone that has questions or is interested in either the SCF Committee or the ATL Audit Committee please feel free to contact me. I also spent time this week setting up and creating budget workshops for next week ahead of the contingency 2 deadline. Finally, I worked on getting the overall contingency 1 budget onto the agenda for tonight's meeting.

- ii. Please let me know if you have any other questions for me. I am working on getting you the Motion for the Contingency budget as we speak.

f. Director of Legislative Affairs

- i. This week I focused on preparing for the second day of hearings and the possible deliberations of contingency hearings. The committee and I finished hearing the organizations requesting money during this contingency process with enough time to spare to begin deliberating. I also have been in the loop with Advisor Lee about a change to the connect software for the create a budget process, which will be slightly changed in time for the annual budget process. I also attended the kick off meeting for the special course fee on Monday the 29th where we covered what each committee member needs to accomplish for the coming week. We will be meeting again next Monday the 5th.

g. Director of Diversity and Inclusivity

- i. This week I did quite a lot. The most major thing I did was work with the Diversity and Inclusivity Council to draft up motion for our Diversity Initiatives for the year. The next thing I did was I attended the Diversity Bridge Team and wrote a report for the U.S.S of S.S.A. I attended a diversity webinar about Advancing Diversity and Inclusivity through Multilevel Strategic Leadership. I did not attach this report into the agenda, but if anyone is

interested in this report, I will provide the information to them. The last few things I did were very little things, I discussed meal tickets for Senator training with Director Halbach and VP Serier and then i started coming up with a rough timeline for Diversity Week.

h. Director of Sustainability

- i. This week I had a productive Sustainability council which discussed how to promote current sustainable tools that are available to students on campus. We were also introduced the the new Senator for Sustainable Development. I held a meeting between the Stout-Bus Group and Dunn County transit where we discussed bus shelters including their design, locations, and funding. Another topic of discussion was the budget for 2019-2020 which went in a positive direction. I also prepared seg fee presentations for the 11/6/2018 senate meeting.

XII. Additional Reports

a. Executive Board

- i. Meeting did not happen due to Senator training.

b. Standing Committee

- i. **Sustainability Council** – The main thing we focused on at the Sustainability Council meeting was thinking of ways to promote sustainability around campus. Some ideas were to post images of what to recycle, compost, and throw away on receptacles(such as the images already on the receptacles in the MSC). It was also mentioned that perhaps we could make a video to explain what to recycle, compost, and throw away. Director Canon also asked us to submit information about the council and green fee so that a website can be created for the Sustainability Council on Connect.
- ii. **Visibility and Outreach** – VAO discussed outreach opportunities and promotional items for SSA this year. Director Canon has finished figuring out the prizes and food for the Election Watch Party. We also brought up the discussion of having two senator training seminars per year. We reviewed the Connect website as well as the Senate meetings poster and discussed improvements.
- iii. **Financial Affairs** – Two weeks ago FAC started Contingency 1 budget hearings and we heard from about 25 orgs. Last week we finished up Contingency 1 hearings for about 13 orgs and started deliberations. We also approved a rollover request from SSA and a reallocation request from Blue Devil Smash.

c. Shared Governance

- i. **General Education Committee** - We discussed how we can make general education courses more interesting and appealing to students, re-construction of bi-laws as they are outdated, a possible change of name for general education, and ideas for an upcoming session in January.
- ii. **Diversity Bridge Team** – This month's DBT meeting we talked about a lot of different things. The first thing we talked about was the new Associate Dean of Equity, Diversity, and Inclusion(EDI). A few faculty were concerned about academia not being regarded under the position, because it is crucial to have EDI in our classrooms and curriculum as well. These faculty want the position to focus on not only cultural competence in class, but helping these marginalized students succeed academically. The administration at the meeting (Provost Guilfoile and Dean Scott) shared that we are not at the financial state to have the new dean position that covers academia and student life services, and they feel as though focusing on student life and retention specifically is more important. The last thing that was discussed regarding the new dean position is that they are considering changing the job title of the dean to something other than EDI. However, Dean Scott said they did not know the name of it yet. We talked about several other things as well, there is an International Speaker, Aaron Bruce, that will be speaking on Nov. 15th about diverse populations and participating in study abroad. The Diversity Toolkit for supervisors that made for supervisors to value university staff on cultural competence is finished and ready for use. The last major thing we talked about was the Inclusive Excellence Action Plan for this year as well as last year. SPG improved our action plan for this year, and now the chancellor is the last person that needs to improve it. Regarding next year's Inclusive Excellence plan it is due in May, in addition to next year's plan, SPG would like a rough draft 5 year plan for the Diversity Bridge Team and what goals they plan to accomplish.
- iii. **Campus Exterior Development Committee** – This meeting went well, it was my first time attending their meetings this academic year. Discussion consisted of the annual night walk which will be held next Tuesday from 5-7 pm. We also discussed updates on continuing initiatives from 2017-2018. One interesting topic we

discussed was outdoor art installations. and how we would like to incorporate them on our campus. A big topic that came up was the creation of a landscaping master plan. We discussed how other universities had gone through creating theirs and where we should start for ours. We also passed the motion to refurbish 8 campus marker signs.

- iv. **Strategic Planning Group** – Director Canon, Vice President Serier, and Senator Haas attended this meeting. At the meeting, we discussed class size strategy and effectiveness. The current average class size seems to be working, so the goal is to keep it at about the same number. It was also brought up to start looking at classes that are consistently under enrolled and ways to have programs work together or alternate offerings. Then, enrollment and retention targets were discussed. Current projections were approved with some alterations to the numbers for minorities and grad students. New strategies were discussed on how to increase enrollment and retention rates. The final discussion was on the student jobs programs, which had the eligibility updated this year. We just got a brief outline on this topic because we were running out of time.
- v. **Diversity Bridge Team** – This month's DBT meeting we talked about a lot of different things. The first thing we talked about was the new Associate Dean of Equity, Diversity, and Inclusion(EDI). A few faculty were concerned about academia not being regarded under the position, because it is crucial to have EDI in our classrooms and curriculum as well. These faculty want the position to focus on not only cultural competence in class, but helping these marginalized students succeed academically. The administration at the meeting (Provost Guilfoile and Dean Scott) shared that we are not at the financial state to have the new dean position that covers academia and student life services, and they feel as though focusing on student life and retention specifically is more important. The last thing that was discussed regarding the new dean position is that they are considering changing the job title of the dean to something other than EDI. However, Dean Scott said they did not know the name of it yet. We talked about several other things as well, there is an International Speaker, Aaron Bruce, that will be speaking on Nov. 15th about diverse populations and participating in study abroad. The Diversity

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- vi. **Access To Learning Audit Committee** – It was a introduction meeting for the ATL audit committee we were introduced to the share point and where to find the files. We discussed how to read through the different budgets and talked about the process for grading them. We have to go through 65 budgets before this Friday then we will talk about them if we have any questions on our feedback. Senator Dumke and Director Halbach also attended.

d. College Reports

XIII. Announcements

XIV. Adjourn