**Stout Tabletop Gaming Constitution**

**Article I Name**

**Section 1:** The name of the organization shall be Stout Tabletop Gaming (Stout TTG), which is a student organization of the University of Wisconsin-Stout.

**Article II Organization Purpose**

**Section 1:**

The purposes of this organization are:

A) To establish communication between students interested in all forms of tabletop gaming such as role-playing games, card games, board games, and war games.

B) Assist in forming tabletop gaming groups.

C) Offer tabletop gaming resources to club members.

D) Encourage innovative thinking and interpersonal skill growth through tabletop gaming.

E) Promote tabletop gaming as a social activity.

**Article III Amendments to the Constitution**

**Section 1.1: Amendments Submitted by Non-Leadership**

Amendments submitted outside leadership must be submitted in writing and word processed. Once presented, an amendment cannot be tabled at any more than two meetings.  Votes on an amendment will be taken with a ballot in which each voting member will have their own ballot slip. The amendment is accepted upon a 2/3rds vote in agreement.

**Section 1.2: Amendments Submitted by Leadership**

Amendments submitted by leadership are to be discussed at Officer meetings, and accepted upon an agreement of at least 2/3rds of the leadership.

**Article IV Meetings and Game Days**

**Section 1: Meetings**

The club will hold a meeting when needed to discuss questions, plan events and fundraising, and hear any concerns from members. These meetings should adhere to the meeting rules and officers should uphold the rules.

**Section 1.1: Meeting Rules**

Meetings will adhere to the following rules:

1. Be respectful of other people and their ideas.
2. No discriminatory language as defined in the code of conduct.

**Section 1.2: Punishments**

Officers have the authority to remove anyone from an Officer meeting by 2/3 of the voting membership. Officers also have authority to remove any member from a Game Day meeting by agreement of another officer. In the case of no other officer being present, they shall have the authority to remove the member by themselves.

**Section 2: Weekly Game Nights**

Game Nights will be held on each Monday (barring exceptions made by officers and Mondays which take place during breaks) and should adhere to the meeting rules as noted above, as well as the Game Night rules.

**Section 2.1: Game Night Rules**

Game Nights will adhere to the following rules:

1. Respect Game Day location rules.
2. Do not damage any club or venue materials.
3. Follow any additional/emergency rules put in place by Officers.

**By-Laws**

**Article I Membership**

**Section 1: Qualification for Membership**

Membership is open to all registered students in good standing at the University of Wisconsin-Stout. All student organization members must maintain, at minimum, a 2.0 grade-point average (on a 4.0 scale) to be eligible for participation in a Recognized Student Organization.

**Section 1.2:**

Stout TTG will not discriminate against membership of any individual based upon race, gender, religion, ancestry, age, veteran status, marital status, sexual orientation, income, physical ability or political ideology, unless specified in the governing document of the organization or pursuant to an exception recognized by University, local, state or federal laws / ordinances.

**Section 2: Definition of Voting Membership**

In order to vote at full group meetings, you must be a member in good standing.

**Section 3: Definition of Members in Good Standing**

Members in good standing do not have any overdue club materials checked out in their name and have not been reprimanded previously by officers for poor behavior or breaking rules. Members may return to good standing through good behavior.

**Section 4: Non-Stout Students**  
People who are not current Stout students are not allowed to be members and, therefore, do not get the benefits of a member; however, they are allowed to attend club meetings and events.

**Article II** **Officers (Executive Board)**

**Section 1: The Offices of the Executive Board**

**A. President**

1. Maintains copies of all club paperwork.
2. Acts as primary club spokesperson.
3. Communicates the times and locations of full club meetings to members.

**B. Vice President**

1. Keeps records during full group meetings
2. Acts in place of president at meetings if president is unavailable to attend.
3. Takes the place of any missing Officer.
4. In the event that the role of the President is not filled, the Vice President automatically becomes New President.

**C. Promoter**

1. Keeps records of membership and contact information.
2. Designs advertising for the club and club functions.
3. Distributes advertisements.

**D. Organizer**

1. Plans events and fundraising for the club.
2. Determines costs and required equipment for club events.

**E. Treasurer**

1. Maintains club accounts and financial bookkeeping.
2. Appropriates funds for all club functions.
3. Makes purchase requests.

**F. Secretary**

1. Maintains officer meeting notes.
2. Maintains records of materials checked out by members.
3. Helps distribute advertisements.

**Section 2:** **Duration of Officer Positions**

Elected officers will hold their office for up to two school years (Fall-Spring) if they are voted in a second time. An officer’s position may also be terminated early if they are removed from UW Stout, if they choose to step down, if they have poor academic performance, or if they are voted out by other officers.

**Section 3: Election of Officers**

**Section 3.1: Requirements of an Officer**

A member of the organization must be in good standing and must be a student of the University of Wisconsin – Stout for the entire upcoming academic year to become an officer.

**Section 3.1.1: Additional Requirements for Presidents**

A member of the organization may only apply for the position of the President if they have already served as an officer of the organization for one year prior to the application. If this requirement is unable to be fulfilled, any regular member in good standing who has attended club meetings for at least one year may apply for the position of the president.

**Section 3.2: Request to Fill Positions**

An initial form will be sent out to ask members if they wish to become officers and for which roles they would like to apply in the following year via Connect. This form will contain the descriptions of the positions found in this document, as well as the requirements stated earlier.

**Section 3.2.1: Beginning and Duration of the Form**

The form will be open for applications two Mondays before the week containing the first day of Evaluation Week for the Spring semester and will end on the following Saturday at 11:59 pm.

**Section 3.2.2: Restrictions on Applications**

A member of the organization may only apply for two positions at a time, but they may only hold one position at a time.

**Section 3.2.3: Notification of the Form**

Members will be notified of the form on the day it opens by an announcement via email through Connect, by an announcement at the beginning of the weekly club meeting upon which the form will open, and by an announcement via Discord.

**Section 3.3: Election by Little or No Contest**

If only one member applies to a position, they shall receive that position without a vote. If two members had applied to a position, but at least one of them had applied to another position without contest, the one who had applied to a position without contest shall receive that position, and the other shall receive the contested position. In general, positions should be resolved by the current officers to favor no vote for the positions.

**Section 3.3.1: Addendum for the Position of the President**

The position of the President must be voted upon in the case of a contest of two members, as described in Article II, Section 3.4 of the Bylaws.

**Section 3.4: Election by Voting**

Positions contested by two or more members whose contest cannot be easily resolved must be voted upon.

**Section 3.4.1: Notification of Voting**

Members will be notified on the day the initial form ends of which positions were contested and by whom, if any. This notification will be performed in the same manner as Article II, Section 3.2.3 of the Bylaws.

**Section 3.4.2: Manner of Voting**

A form will be sent out on Connect on that Monday that the initial form ends detailing the contested positions which have not already been resolved. The member that receives the most votes will win that position.

**Section 3.4.2.1: Members Who Win Multiple Positions**

Members who win multiple positions may choose which position they wish to receive. They shall be notified no more than two days after the end of the voting which position they would like to receive. The other position which was not taken shall be resolved as normal.

**Section 3.4.2.2: Tying**

If two or more members receive the same number of votes for a given position, the current officers will vote upon which member in the tie shall receive the position, granting the position to the winner. If this vote ties, the current President shall be the tiebreaker, unless the current President is also contesting for the position of the President; in which case, the Vice President shall be the tiebreaker. The next officer in the line of succession will break the tiebreaker if the Vice President is also contesting for the position of the President and is involved in the tie.

**Section 3.4.3: Beginning and Duration of Voting**

Voting, if required, will begin on the Monday that the initial form ended, no later than 11:59 pm that day. Voting will end on the following Saturday at 11:59 pm.

**Section 3.5: Notification of Election Results**

**Section 3.5.1: In the Case that All Positions Were Resolved Via Little or No Contest**

If all positions were resolved via little or no contest—that is to say, that no voting occurred—members will be notified of the results in the same manner as was stated before on the Monday after the initial form ends.

**Section 3.5.2: In the Case that Positions Were Voted Upon**

If one or more positions were voted upon, members will be notified of the results of the voting in the same manner as was stated before on the Monday after the voting ends.

**Section 3.6: Inauguration and Transfer of Powers**

The members who received their new positions will be inaugurated on that Monday on which the election results were notified. Powers—positions on Connect, roles on Discord, and any other sundry means of communication upon which the officers will be seen—will be transferred no later than two weeks after the inauguration. Similarly, the Advisor will also be notified of the new officers by the old President no later than two weeks after the inauguration.

**Section 4: Officer Removal by Vote**

**Section 4.1: Removal by Other Officers**

If the officers feel that another officer is not performing their job as described above, they can remove that officer with a 2/3rds vote.

**Section 4.2**: **Removal by Regular Members in Good Standing**

Officers failing to fulfill the given responsibilities and duties may be removed by members of the Organization who have attended at least 66% of all weekly meetings and who are in good standing through a 2/3rds vote during a weekly meeting.

**Section 4.3**: **Notification of Removal**

The voting for the removal of an officer can only take place following the notification of the officer in question. Such notification shall be provided in writing, via email, or via another relevant platform no less than seven days prior to the vote.

**Section 5: Emergency Replacement of Officers**

**Section 5.1**:

In the case where the Presidential Office is vacant, the Vice-President will immediately fill the position.

**Section 5.2**:

All other executive board positions found to be vacant shall be filled by election as soon as possible.

**Section 5.3**:

In the case positions cannot be filled promptly by elections of non-exec members, the hierarchy of positions is as follows: President, Vice President, Treasurer, Organizer, and Promoter. All executive members must make a vote to fill the Presidential position with one of the current executive members. (A vote can also be made to fill the position of the Vice President.)

**Section 5.4**:

All other positions should be filled through appointment or election.

**Article III: Advisor**

**Section 1**:

The advisor of the Stout TTG must be a faculty or staff member of the University of Wisconsin – Stout.

**Section 2**:

The student organization advisor serves in voluntary or assigned capacity to the recognized student organization and provides guidance, direction, advice, and continuity to the members of the organization.

**Section 3**:

The advisor will be selected by the president, who will seek a counsel with a staff member in an area similar to the club.