Submitted by: Cara Canaday (canadayc7953@my.uwstout.edu) on Nov 03, 2019 1:32 AM

Org Recognition Request PENDING APPROVAL

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Org Recognition Request

Please complete this form as the second step to start a new student organization on campus. After the form is approved by the Organizational Affairs Committee of the SSA, it will go to the SSA Senate in order to be fully recognized as a student organization.

Upon receiving the request, the Organizational Affairs Committee will review the organization and determine what requirements still need to be met or suggested revisions.

This recognition request form will ask for the following information.

- Officer contact information and meeting times.
- Development of a constitution (and bylaws if applicable) including the following information but not limited to:
  - Name of the organization
  - Purpose
  - Membership
  - Officer roles and duties
  - Meetings
  - Committees
  - Parliamentary authority to be followed by the organization
  - Amendments (prescribing procedure for making changes to the constitution)
- Current membership roster
- One year plan for the new organization.
  - One year plans shall include ideas for recruitment, events, conferences, etc., that support the organization's mission and goals.
  - Organizations must submit the one year plan within the registration form and present it at one OAC meeting.

If you have any questions regarding the process of recognition, contact the Organizational Affairs Director at ssaorgaffairs@uwstout.edu

Basic Information

Group Name * Eta Sigma Delta Honors Society

Group Acronym * ESD

Mission *

Eta Sigma Delta is an international honor society that recognizes the scholastic and professional achievements of students and alumni from institutions granting diplomas, associate and baccalaureate degrees, graduate degrees, or their equivalents, in the field of hospitality, tourism, and culinary arts.

Membership Benefits *

Students will be able to graduate with a chord to show their accomplishments and professors will know who to mention if businesses come to Stout looking for students to recruit.

Goals *

The goal is that students will be encouraged to keep their grades up and get involved in the School of Hospitality more. The recognition for their hard work is an incentive.

Constitution/Bylaws

Develop a constitution (and bylaws if applicable) including the information below but not limited to:

1. Name of the Organization
2. Purpose
3. Membership
4. Officer roles and duties
5. Meetings
6. Committees
7. Parliamentary authority to be followed by the organization
8. Amendments (prescribing procedure for making changes to the
9. constitution)

Review the constitution template to see what SSA required all organizations to include.

Constitution *

Upload file

ESD_Bylaws.docx (Delete)

Bylaws (if applicable)

Upload file

One Year Plan

Develop a one-year plan for your organization. A one-year plan shall include things such as the following:

- Ideas for recruiting new members
- Events you wish to host in the first year
- Topics and activities to be covered in organization meetings
- Any other inititiatives that meet the mission of your organization

The format and presentation of the one-year plan is at the discretion of the officers. Please do try to be as specific and thorough as possible though.

One Year Plan *

Upload file

one_year_plan_ESD.docx (Delete)

Officer Information

Please provide the name and contact information for four (4) of your officer positions as well as your advisor.

Typically, the most common officer positions we see are President, Vice President, Treasurer and Secretary. However, feel free to cater these titles and positions to the needs of your organization.

Officer 1 Name *	Cara Canaday
Officer 1 Title *	TBD
Officer 1 Email *	canadayc7953@my.uwstout.edu
Officer 2 Name *	Amy Miller
Officer 2 Title *	TBD
Officer 2 Email *	millera6998@my.uwstout.edu
Officer 3 Name *	Savannah Schindler
Officer 3 Title *	TBD
Officer 3 Email *	Schindlers4818@my.uwstout.edu
Officer 4 Name *	Josh Nowak
Officer 4 Title *	TBD
Officer 4 Email *	Nowakj5960@my.uwstout.edu
Advisor Name *	Eric Brey
Advisor Email *	Breyer@uwstout.edu

Membership

Student organizations are required to have at least four (4) members. Please upload a current roster of members you have recruited so far.

Membership Roster *

Upload file

ESD_Members.docx (Delete)

Basic Information

Please provide answers to a few additional questions below to complete your request for organization registration.

Does your organization require dues? If so, enter the amount below.	$35 for each member to ICHRIE
When does your organization hold meetings? Please enter the day, time, and location. *	Once a month - Heritage Hall on Thursdays at 7pm
Is your organization affiliated with a national organization? If so, enter the name of the national organization you are affiliated with below.	International CHRIE